



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

KIDDERPORE COLLEGE

- Name of the Head of the institution **Dr. Abhijit Ganguly**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **03324597900**
- Mobile No: **9830129750**
- Registered e-mail **kidderporecollege@gmail.com**
- Alternate e-mail **admin@kidderporecollegeonlineexam.com**
- Address **2 & 3 Pitamber Sircar Lane,  
Kidderpore**
- City/Town **Kolkata**
- State/UT **West Bengal**
- Pin Code **700023**

#### 2. Institutional status

- Type of Institution **Co-education**
  
- Location **Urban**
  
- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Calcutta**
- Name of the IQAC Coordinator **Dr Sudakshina Sarkar Roy**
- Phone No. **03324597900**
- Alternate phone No.
- Mobile **9830779811**
- IQAC e-mail address **2022iqackdpc@gmail.com**
- Alternate e-mail address **admin@kidderporecollegeonlineexam.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://kidderporecollege.com/wp-content/uploads/2022/08/AQAR-2019-20.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[http://kidderporecollege.com/wp-content/uploads/2022/09/Academic\\_Calendar\\_2020-2021.pdf](http://kidderporecollege.com/wp-content/uploads/2022/09/Academic_Calendar_2020-2021.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>72.5</b>	<b>2004</b>	<b>03/05/2004</b>	<b>02/05/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.12</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**13/09/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>INSTITUTION</b>	<b>SALARY</b>	<b>GOWB</b>	<b>2021 365</b>	<b>55995356</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. IQAC in collaboration with the departments of Commerce and Education organised a one week and a two day online work shop during pandemic. 2. A series of national and international webinars were organised by various departments like Geography, Economics, Journalism, Political Science, Education, English on various aspect of Covid as well as other issues. 3.The different department of the college imparted knowledge through different online modes like google meet, zoom, google classroom etc. 4. The students were imparted training so that they could take their exams in online mode and upload their answer scripts successfully. 5. The teachers were also trained to assess the answer scripts and prepare question papers in online mode.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To orient the students and acquaint them with the online mode and to provide the scanned materials from books and notes	All the classes were taken on Google Meet aided by Google class rooms zoom etc.
To train the students regarding the online submission of scripts	Though they were initial hiccup the students could successfully complete their online exam
To enlist the help of Alumni for distribution of relief during lockdown	The students provided food packets, sanitizer, medicine to the local people
To organise webinars and upload them on YouTube.	Series of national and international webinars were conducting by different departments.
To encourage different departments to organise workshops	The departments of commerce and education organised a seven day workshop and two day workshop respectively.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	12/05/2022

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>KIDDERPORE COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Abhijit Ganguly</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• Pin Code	<b>700023</b>
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• Alternate e-mail address	admin@kidderporecollegeonlineexam.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://kidderporecollege.com/wp-content/uploads/2022/09/Academic_Calendar_2020-2021.pdf">http://kidderporecollege.com/wp-content/uploads/2022/09/Academic_Calendar_2020-2021.pdf</a>				
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Cycle 2	B	2.12	2016	05/11/2016	04/11/2021
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTION	SALARY	GOWB	2021 365	55995356	
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	12/05/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	23/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
Kidderpore college aims at an integration of the humanities and arts with Science, Technology, and Mathematics. It will enhance positive learning outcomes, including increased creativity and innovation, critical thinking and higher- thinking capacity, problem-solving abilities, teamwork, communication skills, more	



in-depth learning and mastery of curricula across fields, increased social and moral awareness. However the College does not have the science stream at present due to the shortage of space. But the Institution is trying to acquire the land adjacent to it for extension of the building and the introduction of the Science Block. So far as creativity and innovation are concerned every Department endeavours to cultivate the creativity among the students by encouraging them more and more to write papers and make presentations on what they are learning in the class. To develop the English communication skills of the students a Language Lab has been recently introduced in the College. Increased social and moral awareness are constantly cultivated by the subcommittees like the Women's Forum, the NCC, the NSS and the Consumer club.

#### **16. Academic bank of credits (ABC):**

Academic Bank of Credit is envisaged as a digital bank that holds the credit earned by a student in any course. It is a major instrument for facilitating multidisciplinary and holistic education and multiple entry and exit in higher education. Kidderpore College has not yet undertaken any initiative to fulfil the requirements of Academic Bank of Credits as proposed in NEP 2020.

#### **17. Skill development:**

The Institute offers soft skills to the students in the form of certificate course in Digital Literacy through the Placement Cell of this College. Several options for vocational education and training are provided to the students through the Career Counselling Cell of this College. In every session the Career counselling Cell invites several agencies and companies which offer vocational courses to the students many times free of cost to make them employable after the completion of their Graduation course. Recently the Placement Cell of Kidderpore college has signed an MOU with Anudip Foundation to offer vocational training to the students at affordable cost at the end of their graduation course.

#### **18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Kidderpore College is one of the most unique colleges of West Bengal in the sense that here five different types of Indian languages are taught namely, Hindi, Bengali, English, Urdu and Persian. The students are offered Honours courses in Bengali, Hindi, English and Urdu and General degree course in Persian. The

students taking up these languages in their three years of Graduation Course are inspired to participate in different cultural programmes involving drama, poetry writing, essay writing and extempore. Every year in our Institution International Mother Language Day is celebrated to honour the Hindi, Bengali and Urdu Languages which happen to be the mother languages of the teachers and students of this college. Hindi Diwas is celebrated every year to encourage the students to compose and recite poems in Hindi, perform Hindi Drama and cultivate the Hindi linguistic skills rigorously. Similarly the Bengali speaking students organise cultural programmes under the direct supervision and inspiration of their teachers. During the entire covid induced lockdown period classes were conducted in the online mode but after the pandemic was over offline classes have been resumed. At the same time the cultural programmes in these languages were also conducted online during the lockdown period. The teachers who teach these languages are renowned and distinguished persons who have authored several books in these languages and are also members of the Board of Studies of the University of Calcutta.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

All the Departments of the Institution work hard to transform the concerned curriculum towards Outcome Based Education. Students of different departments have to submit project works. The teachers of different departments take their students out for educational tours to such places which are relevant to their curriculum. The Department of Political Science trains its students to perform Youth Parliament through which the students come to learn about the business and the proceedings within the Indian Parliament. The Department of Geography takes out its students for heritage tour in the neighbouring places. The Institution provides adequate financial and logistic support to enable the departments to transform their curriculum towards Outcome Based Education.

#### **20.Distance education/online education:**

At present the Institution does not offer vocational courses through ODL mode

### **Extended Profile**

#### **1.Programme**

1.1

14

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1 Number of students during the year		2064
File Description		Documents
Data Template	<a href="#">View File</a>	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		609
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		410
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		37
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2 Number of Sanctioned posts during the year		40

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	32.667
4.3 Total number of computers on campus for academic purposes	45

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Due to the pandemic situation during the 2020-21 session the college decided to switch to the on-line mode of teaching and as such an on-line centralized routine was made by the routine committee. At the beginning of the academic session an online orientation programme was held in Google meet platform for the newly admitted students of our college for effective implementation of curriculum. As usual like previous year, every department follows their syllabus and allocates assignments to the teaching members of the department. Every teacher makes a teaching plan to complete his/her assignments. Departments are well equipped with laptops for Power Point presentations and display of audio-visual contents therefore most of them took classes through Skype, Google meet, Zoom, Google Classroom and other online platforms. Extension lectures by eminent personalities from the concerned fields to enrich the understanding of students were also done through conducting of virtual special classes, lecture series and webinars. Student's participation in the webinars, e-conferences within and outside college was significant and large in number. Some departments regularly hold paper presentation sessions by the students. During this session the various teaching methods used to inculcate academic interest were - ICT enabled teaching learning method, blended learning teaching methods were

implemented, Class tests and online assessments were regularly given by teachers for the better understanding of the lectures.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://kidderporecollege.com/agar-2020-21/">http://kidderporecollege.com/agar-2020-21/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The various departments of the college follow the academic calendar as provided by the University of Calcutta under the CBCS System for internal as well as external evaluation. University exams are administered twice a year as ODD and EVEN semester exams. Each Core Course, Skills Enhancement Course, Discipline Course, General Electives, and AECC have both internal and tutorial assessments. The system of CIE is followed by the college, and is conducted keeping in mind the academic calendar and requirements of Calcutta University. In addition to the terminal/ annual evaluation processes of the University, the college also conducts various assessments to monitor academic progress, increase the level of confidence among students while preparing them for formal academic evaluation at the University level and also to understand and address the needs of less meritorious students. Special online tutorial classes were also conducted by various departments to monitor the progress of the students and also to prepare them for the upcoming exams. The various ways in which CIE is operative in the college include, Class tests and tutorials, Home Assignments, Syllabus-oriented Term papers and Project preparation, Syllabus-related paper presentations, Group discussions, conducting mock interviews and viva voce examinations. Few departments also encouraged students to participate in online lecture series and competitions (Debate and Quiz) conducted by the college.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://kidderporecollege.com/agar-2020-21/">http://kidderporecollege.com/agar-2020-21/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum**

**C. Any 2 of the above**

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting concerns related to professional ethics, gender, human values, the environment, and sustainability are incorporated into the institution. In order to attain its mission of excellence in offering top-notch education to its students, Kidderpore College is dedicated to implementing best practises along with an educational value system. The Institution follows the University of Calcutta's curriculum and places a high value on the fundamental fields of human endeavour. Through a number of programmes from various departments, the socially relevant issues relating to environmental sustainability, professional ethics, human values, sensitivity to gender, community development, and national integration have been incorporated into the larger framework of the syllabus. These programmes are made to maintain these important conversations at the forefront of the comprehensive engagement. The College's NSS unit has steadfastly continued its fine job of educating students and the general

public about the risks to our environment and the need to encourage environmental sustainability. The college's alumni organisation provided food packages to the area's most fortunate residents throughout the pandemic. The NSS unit from our campus travelled to the Sunderbans during "Amphan" and provided clothing and food packages to the affected villagers.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

00



File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/SSS-2020-21.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/SSS-2020-21.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1344**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

25

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This session faced the disruptions from the Covid-19 pandemic, which led to our college changing major components of the technique of teaching. Always the first to adapt and change to new challenges, our faculty quickly familiarized themselves with this new reality and sought to make the students comfortable with the digital way of education. True to our mission we laid emphasis on keeping the system accessible for our students.

For these ends, special training was organised for the teachers to update themselves on online teaching modes. Special Online Orientation programmes were conducted for the students and the teachers to familiarize them with this technology.

Admittedly, it took longer in this academic session to identify and properly address the different learning skills and preferences of students. Lack of gadgets and inadequate internet connection were the main obstacles in the process, creating a communication gap between the teachers and the pupils. Pupils who needed extra attention and engagement were provided with special care by personal counseling and also supplying them with reading materials, notes, and extra classes to avoid so learning gaps develop.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
548	60

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College at the commencement of this session had organized an online orientation programme, to explain to the students the objectives, programmes and outcomes of the courses. Teachers have been engaged in making their classes more interactive to encourage innovative thoughts among the students. Departments have also evaluating through debates, extempore, group discussion, seminar , Powerpoint Presentation, Recitation etc. All departments have a regular schedule for internal evaluation through objective tests and the emphasis is on self-evaluation so that the candidate can rectify and learn simultaneously. Continuous evaluation of the students enables them to do better in the next examinations and special attention is given to the slow learners. Parents are kept informed about the performance of their wards. Feedback from students is collected to prepare the institution for a better tomorrow.

The College have different committees and cells such as the IQAC, Internal Complaints Cell, and Grievance Cell. The students participate in the decision-making process and this maintains transparency between the students and the administration. This practice has also made the students responsible and has inculcated a sense of belonging in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College follows ICT-enabled teaching in addition to the traditional chalk and duster classroom instruction. The College has one ICT enabled classroom which is equipped with a projector, speakers and high-speed internet connection with a WIFI facility. Along with this, the college has 2 extra LCD projectors which can be used with the departmental laptops in the classrooms. The College has also a computer laboratory with an internet connection. Each department has been provided with a laptop with a wifi connection. The College Library has also been provided with the facility of desktops for students with internet connectivity.

But this academic year, due to the Covid pandemic, the entire teaching-learning process was based on extensive use of ICT by the teachers. The teaching faculty members were using IT-enabled learning tools such as PPT, Audio system, online reading materials, video clippings etc. which greatly aided the students in gaining advanced knowledge. Some departments specially made teaching-learning videos and uploaded them to YouTube for students. The teaching faculty used google classroom, zoom, google meet, skype etc. for online classes.. The students have immensely benefited from the use of ICT tools, which helped to lessen the impact of the Covid-19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

**2.4.3.1 - Total experience of full-time teachers**

456

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the institutional level, the college follows certain evaluation procedures of its own like the Mid Term Test, Tutorial and Internal Assessment in addition to the university (University of Calcutta) recommended examinations. The college introduced project-based evaluation systems in the Honours courses where viva-voce allows the students to express their original views and the examiner is also able to fathom the depth of their knowledge. Some Departments are also evaluating through organizing debates, extempore, group discussion, seminar presentation, Powerpoint Presentation, Recitation etc.

All departments have a regular schedule for internal evaluation through objective tests and the emphasis is on self-evaluation so that the candidate can rectify and learn simultaneously. This continuous internal evaluation is led by the Examination & Result Committees of the college with the approval of the IQAC. Various committees under IQAC are working in conjunction with each other to make decisions about the evaluation procedure. During the Lockdown period teacher started taking online classes and the departments introduced online evaluation through Google Form. Special YouTube videos serving as tutorial were prepared by teachers so that the novice online examinees could give their exam easily.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Internal Examination Core Committee, which is responsible for the overall examination to be held in the college as per the guidelines of the University. The students are informed at the beginning of each semester regarding various components of the assessment procedure. The college follows the academic calendar provided by the University in terms of conducting internal examination timely, and this is well informed to the students in advance. The IECC is the sole responsible body in conducting examination and distributes the work accordingly to the all the departments. Below the IECC the respective department under the HODs work accordingly and efficiently to reduce any kind of chaos and functions smoothly in conducting the examination. This year all exams were conducted in online mode and scripts were evaluated internally. The answer scripts are evaluated timely by the respective course teacher and side by side also scrutinized by the HODs, when found necessary. This mechanism establishes a transparent method and all grievances of students were dealt properly. The students are regularly informed regarding their marks/percentage scored in the examination on notice boards, college website and whatsapp group. This attendance system is maintained by the respective departments and reports are submitted to the examination committee before the commencement of the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the departments of the college has drafted a detailed POs and Cos and the said draft is uploaded in our college website. Teachers initially explain the POs and COs in the beginning of the session so that they can prepare the student accordingly. During the induction programme initiated in the beginning of the session, the respective departments make an outline regarding the scope of the course and also illustrations the related areas in which students can fulfill their dreams. The Academic Sub-committee reviews the programme outcomes after each semester. The Academic

sub-committee submits regular proposals to IQAC and to the Teachers' Council. The departments also organise inter-departmental lectures so that the students can benefit from interdisciplinary courses and can make better understanding for other subjects as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, programme-specific outcomes and course outcomes are evaluated by each department, and the same is communicated to the Head of the Institution semester-wise and is also conveyed to the students in the classroom and on the notice board. The Institution has an in-built system for monitoring syllabus distribution and completion.

All Departments have a well-formulated plan to implement the teaching and learning process. In the last few years, there has been an increase in the number of students going for post-graduate studies. The students are looking forward to more opportunities in the future related to their outcomes. These modifications are being implemented with care, but they are continuous as the institution is taking more care in measuring the level of attainment of POs, PSOs and Cos, and carries formal and informal mechanisms for calculating the attainment of these outcomes. The institution insists on a feedback from all the stakeholders so that more effective and favorable growth can be achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/PROGRAMME-OUTCOME-2020-21.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/PROGRAMME-OUTCOME-2020-21.pdf</a>

2.6.3 - Pass percentage of Students during the year



**2.6.3.1 - Total number of final year students who passed the university examination during the year****319**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://kidderporecollege.com/wp-content/uploads/2022/08/SSS-2020-21.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit regularly organises events to create and strengthen campus-community links. A virtual event on sensitisation-cum awareness programme was organised on 21.08.2020 on the prevention of dengue, malaria and other vector-borne diseases in this period of Covid pandemic. Dr. Kajal Krishna Banik, renowned public health consultant was invited as the Resource Person to deliver a talk on this subject. Sunita Srivastav, eminent member of the Kolkata Regional Centre, Dr. Abhijit Ganguly, Principal of Kidderpore College and few teachers and students of the college also attended the programme.

The aim of the program was two-fold

1. To make the students aware of how to take preventive and remedial measures against dengue and malaria in their respective localities.
1. To prepare the students to organise effective programmes on Covid management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

60

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Within 18Kt & 11 Ch campus area our college has its own building having 5 floors. Teaching learning classrooms, practical classrooms and computer labs are present for enhancing the betterment of students learning. Some trees are planted in small surrounding of our college campus.

Teaching learning is enhanced by:

- Smart-classroom
- Classrooms with LCD facilities
- All classrooms with Wi-fi facilities
- Video centre

Practical based subjects are taught in separate class rooms.

For physical fitness a gymnasium is maintained.

One HEPSN room is present for helping the students with special needs.

An IQAC room is used for doing all kinds of quality assurance work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.1_infrastructure.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.1_infrastructure.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports facilities:**

**Annual sports:** Annual sports program has been organized in every year in winter in the Calcutta University Maidan Tent.

**Outdoor sports:** students are encouraged to participate in several tournaments like; cricket, football organized by inter colleges in the state level.

**Gymnasium:** It is located in the ground floor of the college campus. All gym users are advised to maintain the rules and regulations framed for the safety and security. The students of all departments are allowed to take the benefit of gymnasium only during the college hours. Keeping in view the COVID protocols of state Govt. the students prohibited to avail this facility in this year temporarily.

**Yoga :** Considering the health and physical issues, many yoga programmes have been organized by the Department of Physical Education.

**Cultural activities:** Usually our college conduct several cultural programs like: Rabindra Smaran, Nazrul Smaran, International Mother Language Day, Hindi Diwas, Annual Social etc. in every year, but keeping in view the protocols and restrictions of COVID pandemic given by the Govt. , we could not be able to conduct all these activities except an online cultural programme on Independence Day, 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.2_images.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.2_images.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.3_ICT-enable-rooms.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/4.1.3_ICT-enable-rooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.67

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated using Integrated Library Management System ( ILMS )

- Name of the ILMS software: e-Granthalaya
- Nature of automation: Partially automated
- Version: 3
- Year of Automation:2014

##### Additional information

The College is greatly indebted to the National Informatics Centre, the technological partner of Govt of India for providing the software and technology supports absolutely free of cost.



Initially, the software was installed on a stand-alone computer in 2014. In 2016 it started operating in client-server architecture, forming a LAN of 6 computers in the Library. At present, approx. 13500 books have been bar-coded and catalogued using the Cataloguing module of e-Granthalaya.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/4.2.1_Library-facilities.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/4.2.1_Library-facilities.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
5	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>Since IT facility including wifi is an indispensable part of various college activities, the provision of internet facility had been made for both students and teachers. However, owing to the pandemic situation of this year, further addition and technical up-gradation could not be done. We have CCTV cameras with 24 hours surveillance, photocopier, scanner, AV rooms, printers, projectors for academic as well as administrative purposes. At present we have total 70 computers out of which 23 computers are used in computers laboratories. Four Computers are used by college office and rest are used by 16 departments of the college. Bandwidth available for internet connection in the institution (leased line) is INDENT 80MBPS.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
<b>4.3.2 - Number of Computers</b>	
70	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.67

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows decentralised system for maintaining those acquired infrastructural resources. Various subcommittees are responsible for the maintenance of physical, academic and other support facilities. Repairing and cleaning of the campus is done on a regular interval. Regular staff is engaged for the cleaning and maintenance of the classrooms, washroom, administrative office and teachers room. The computers and water purifiers are maintained with the corresponding service provider. Electrical and plumbing related maintenance is done with the help of skilled personnel appointed by the college. The library resources are kept with the utmost care. Pest control is ensured for maintaining the books. Cleaning and dusting of the library is done on a regular basis. Hardware and Software maintenance of computers and accessories, laptop projectors, CCTV are done with outside agency. Laboratories are maintained by the departmental faculties.

Due to the pandemic the colleges in West Bengal remained closed during the years 2020 and 2021. Students and college staff could not come to the college except for some emergency. Therefore, the maintenance system of the above-mentioned facilities came to a standstill. In spite of this, the cleaning and sanitisation of the college building has been carried out according to the requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

130

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	<a href="http://www.kidderporecollege.com">www.kidderporecollege.com</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**C. Any 2 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is a Student Union in the College where the interests of the students are represented. Also there is one student representatives in the IQAC. However during the session 2020-21 due to the covid induced lockdown the students' representatives could not perform the desired role. Still they played a significant role in enabling the students to attend the online classes, upload answerscripts online at the time of examination and also participated in online seminars, online NSS programmes and Women's Forum Webinars.

File Description	Documents
Paste link for additional information	<a href="http://www.kidderporecollege.com">www.kidderporecollege.com</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services



There is a registered Alumni Association in this College. The Alumni engages itself in various socially beneficial activities throughout the year. In the Academic session 2020-2021 the Alumni organized a food distribution drive in port area. They raised fund from their members and other sources and distributed ration to needy on 28th April 2020 and 7th July 2020

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/ALUMNI-SOCIAL-WORK.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/ALUMNI-SOCIAL-WORK.pdf</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The institution's aim is to motivate and prepare all students for the job market in a holistic sense above caste, creed, community & religion. Besides, the institution commits to provide knowledge supplemented with social values, cultural beliefs and scientific temper.
- The Governing Body and Principal work together for framing and implementing institutional policies.
- The Principal along with the IQAC team and various sub-committees work together for enhancement of the quality of education, improvement of infrastructure and to achieve the Vision and Mission of the institution.
- There are various sub-committees in place for smooth functioning of the academic, administrative and co-curricular activities of the college.

Analysis of feedback on a regular basis ensures that the drawbacks are taken care of.

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/tc2020-21-1.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/tc2020-21-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body ensures smooth functioning of the college.

The college functions with a decentralized administrative set up which has full transparency in decision making process of the institution. Various sub-committees monitor the financial, academic and other related activities of the institution.

Case Study: Teaching, Learning & Examination

Gradual but consistent establishment of 100% online teaching and learning, and examination system in response to Lockdown and disruption of offline mode of teaching for Covid 19. By July 2020 there were active Teachers' Whatsapp Group and Teachers' Examination-related Whatsapp Group based communication network as well as induction of first Zoom, Google Meet, Google Classroom, YouTube .Besides, semester-wise Students' WhatsappGroups were also formed to share the classschedule/routine-based online class links, study materials, Internal Assessment and CU Theory Examinations links for uploading answer scripts, etc. Virtual workshops are conducted to train the students for online classes and uploading the answer scripts in Google form. All administrative work related to teaching, learning, students' management including examination, admission, sub-committees' work, fees management, were managed through virtual interactions. Few committees and office units coordinated among each other with controlled visits to the fully sanitized College in ideal manner to manage the affairs of the College.

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/6.1.2.1.-CLASS-LINKS.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/6.1.2.1.-CLASS-LINKS.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During this pandemic academic year, the institution manages to implement the academic activities on online mode, and it was possible only through proper management system by holding virtual meetings at the management level as well as departmental level. The administrative activities are conducted both in virtually and physically. The objective of the institution of smooth running of uninterrupted academic curriculum has been achieved. Case Study: Initiatives: The pandemic situation brings lockdown to mostly all sectors of the world. Likewise, this institution has also undergone a vast change in conducting academic and administrative functions on virtual mode. All academic and administrative activities like admission, class taking, examinations (both internal assessment and university examination), evaluation of answer scripts, uploading of marks in the university portal, webinars, awareness programmes for the students and teachers, and other co-curriculum activities like yoga, etc., continued in virtual mode. Feedback system was also conducted on virtual mode.

Outcome: The institution has implemented all types of possible methods for conducting the virtual classes and examinations. The adoption of virtual methods makes the teachers and students smarter than before. The blending of physical and virtual modes can give an impetus to the institution in future.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/BCOM-VIVA.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/BCOM-VIVA.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the highest decision making body of the college. The Principal is the ex officio Secretary of the Governing Body, there is representation from the Teaching staff, Office, Students, Affiliating University and the Government.

The Principal ensures effective implementation of the policies through the various sub-committees and cells. The Teachers' Council Secretary is annually appointed to manage the academic calendar and coordinate the functions of day-to-day activities of the college.

The Academic Committee, Examination Committee and the IQAC prepare the Academic Calendar of the college.

Various sub-committees that help in the administrative affairs of the college include Finance Committee, Building Committee, Repair and Purchase Committee.

The Library sub-committee led by the Librarian & one teaching faculty manage the library resources.

The College Office is managed by the Head Clerk.

Appointment of the Teaching and Non-teaching staff is done in accordance with the rules laid down by the Government and the affiliating University.

The College maintains campus harmony and well-being through special cells headed by faculty members, e.g., Grievance Redressal Cell, Anti Ragging Cell and Internal Complaint Committee to direct academic dispute of a legal nature. These Cells are part of the Principal's Office.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/Organogram.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/Organogram.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Being a government-aided institution all employees enjoy the privilege of government health scheme (WBHS) & Sasthya Sathi programme.
- Special Quarantine Leave was made available in case either the employee or his/her family members were affected by COVID 19.
- Medical Leave per year 20 days full pay.
- Loans from GPF very easily made available through single window service of Principal's Office
- Maternity Leave available.
- Child Care Leave (CCL) available.

- Leave is granted to Teachers for Research related activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The Teachers maintain a daily record of classes allotted and taken in the attendance register.
- Leave calculation is done by the Leave Sub-committee for all members of the staff.

- The Principal meets the non teaching staff for distribution of duties and assessment of the work done.
- The IQAC ensures fairness of CAS papers reflecting internal performance level and fidelity of informative personal data in career advancement.
- Regular updation of Service Book is done physically.
- Departmental meetings with the Principal are held.
- Principal discusses regularly with IQAC Coordinator, TCS and Service Book & Leave Sub-committee on case to case basis.
- The Principal discusses with the Head Clerk and non-teaching GB representative on all matters relating to non- teaching staff.
- The Grievance Redressal Cell of the college acts for the teaching & non-teaching members as well as students.

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/6.3.5.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The name of the External Auditor is recommended by the government and provided by the Director of Public Instruction, Government of West Bengal. External audit for the financial year 2018-19 has been completed on 13.11.2020. The name of the external auditor is Sitaram Associates. In reference of Audit Note for maintaining Fixed Assets Register, a staff is entrusted for maintaining Fixed Assets Register along with the tasks of physical verification of fixed assets.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**



**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution executes a transparent strategy for mobilization and utilization of funds. The types and methods of resource mobilization and utilization are discussed in the meetings of Finance Committee, Building Development Committee and are approved by the Governing Body of the college. The institution seeks to mobilize grants from government authorities such as UGC; the State Government; Department of Higher Education, Govt. of West Bengal etc.

The institution adopts the following strategies:

- Registration fees for participation are charged in the online FDP/Workshop to bear the expenses.
- Separate Canteen Facilities are available for students and staff.
- Library space is optimally utilized.
- Students can access library portal on college website for their study materials during pandemic.
- The institution mobilizes its human resources by designing and implementing academic and co-curricular activities.

The institution encourages the students to achieve the utmost and develop their potential to the fullest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to sudden lockdown the existing system has disrupted, the IQAC has tried to sort out the situation through meeting. During the beginning of the lockdown period, plan of action has taken which has to be conducted in online mode is chalked out. The IQAC helped the academic committee as well as different departments to continue the online classes and to counsel the students in pandemic situation. Students are trained for uploading answer scripts in their online exam. Teachers are also trained to make google forms as well as checking the answer scripts online.

IQAC has also been taken initiative to organise virtual Independence Day Celebration program with teachers and students.

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/6.5.1.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/6.5.1.pdf</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, after the lockdown motivated teachers to adopt Zoom and Google Meet for online classes and evaluation process. The appraisal of Teaching Faculty is done for Career Advancement Scheme (CAS). The appraisal of Non-teaching Staff has been done directly and promoted on the basis of seniority and time scale.

File Description	Documents
Paste link for additional information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/6.5.2.-AECC1-class-link-IQAC-mtng-notice-link.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/6.5.2.-AECC1-class-link-IQAC-mtng-notice-link.pdf</a>
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>
<b>7.1 - Institutional Values and Social Responsibilities</b>
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year
<p><b>1. Safety and Security: Women safety is a serious concern as well as a top priority at every college campus.</b></p> <p>a) <b>CCTV Camera: 24 hour CCTV surveillance is maintained in the college to keep a check on anti-social activities. Students and other employees too remain cautious about the surveillance.</b></p> <p>b) <b>Female Staff: There is one lady attendant in our college for the female employees as well as for girl students.</b></p>

c) **Health Facilities:** College provides different time slots for the girl students in the gym situated in the campus. Sanitary napkin dispensing machine is also available for use.

d) **Grievance and ICC cell:** This cell plays an active role if needed.

e) **Regular Parent teacher meeting**

f) **Common room:** Separate common rooms are there in our college for both female and male students.

g) **Women Cell:** This cell is also active in our college to organize various events on awareness issues.

2. **Other Relevant Information:** Currently we have more than 75% of female faculty members i holding some of the higher administrative and academic positions in our college. Awareness program and the workshops are organized by the students and the faculty members to discuss the women issues.

File Description	Documents
Annual gender sensitization action plan	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/7.1.1-images.docx">http://kidderporecollege.com/wp-content/uploads/2022/08/7.1.1-images.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/Facilities.docx">http://kidderporecollege.com/wp-content/uploads/2022/08/Facilities.docx</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Every day the college get cleaned and all the garbage is cleared by two permanently employed housekeeping personnel. They regularly clean and sweep the entire college.

Both dry and wet solid wastes are collected from various sources on a daily basis.

The biodegradable and non-biodegradable wastes are collected and stored in green and blue coloured dustbins. Each floor and department has different types of dustbins for collecting the garbage.

All the waste water and sewage are properly cleared by well structured sewerage lines which are connected with the Municipal drainage system.

The college is a plastic-free zone and students are also aware of that.

The old books and papers are separately stored in a library for clearance in the future.

The old and discarded furniture and electrical goods like old fans, lights, tables, and benches all are either recycled and reused or stored separately for future clearance.

The e-waste materials like old outdated desktops, laptops, mouse, CPUs, empty toners, and cartridges all are planned to hand over to a certified and authorized e-waste recycler in future.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://kidderporecollege.com/wp-content/uploads/2022/08/NAAC_Different-types-of-colored-bins-used-in-College-campus-1.pdf">http://kidderporecollege.com/wp-content/uploads/2022/08/NAAC_Different-types-of-colored-bins-used-in-College-campus-1.pdf</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Kidderpore College takes various initiatives to promote an inclusive environment facilitating tolerance and harmony towards cultural, religious, linguistic, socio-economic, and other diversities. The college is located in such a part of Kolkata city, where the demography represents the presence of multiple

socio-economic and cultural groups with the dominance of the minority class. The college offers various academic and social supports to its adjacent slum dwellers as well. The institution has a large Muslim population and tries its best to provide education to all of them, especially the Muslim girls. The college is unique in offering five different languages viz. Bengali, English, Hindi, Urdu, and Persian and celebrate International Mother Language Day on 21st February encompassing all the students from different linguistic groups. The college celebrates both Saraswati Puja and Iftaar parties before Eid where students from other communities participate and share happiness with each other. The Minority Scholarship cell has also been working actively to guide the students to address their various issues. The overarching inclusive environment of Kidderpore College encompasses all into one where the emphasis has only been given on the Humanity factor with showing gratitude to others' beliefs and thoughts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Kidderpore College has had a tradition of organising programmes like Rabindra Smaran (celebrating the birthday of Rabindranath Tagore), hoisting the flag on Independence Day, Yoga Workshop, Bhasa Diwas, Saraswati Puja. However some activities had to be curtailed because of the raging pandemic. These programmes go a long way in sensitizing the students about the contribution of Rabindranath Tagore not only in literature, but also in education, culture, national movement and society in general.

The yoga workshop not only sensitizes about the need for a healthy body and mind, but also about the necessity of concentration and discipline. On Independence Day students come to know that this day stands not only for freedom from the shackles of foreign rule, but also freedom from vice and want. The International Language Day/ Bhasa Diwas is of special significance in a multi-lingual College like Kidderpore College. The students are taught that each and every language is to be accorded equal respect and status.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>The college celebrates Independence Day and Republic Day every year. National Flag is hoisted in the college. The students and staff participate in the programme actively. Teacher's day is also celebrated in the college on 5th September to commemorate the birth anniversary of Sarvapalli Radhakrishnan. The online programme was organised by the different departments separately to show gratitude to the teachers.</p> <p>Homage is paid to Biswa Kabi Rabindranath Tagore in August to remember his birthday and date of his death. Various cultural</p>
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programmes were organised and performed both by the teachers and students in online mode.

The celebration of International Mother Language day on 21st February is conducted by the students and teachers every year.

This year an online special lecture was organised to celebrate Women's day on 8th March. Every year World Yoga Day is celebrated by the Teachers and students. The students perform various Asanas. This year World Yoga Day was celebrated online.

The college also celebrates World Environmental Day with a plantation of trees. Communal Harmony day is celebrated on 7 th December.

The students participate enthusiastically in various social and cultural programmes throughout the year. Seminars.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices 1. Title: Online training of teachers and students to enable the taking of classes, and examinations during the pandemic.**

1. Objectives of the Practice: To update the academicians and students regarding online teaching, sharing of study materials, and submission of examination scripts.
1. The Context: To understand the entire process within a very short span of time.
2. The Practice: The online training programme educated the teachers and students about Zoom, Google Meet ,Google classroom and YouTube.

3. **Evidence of Success:** Regular training resulted in the efficient management of online classes and completion of syllabus within the specified time.
4. **Problems Encountered and Resources Required:** Many students didn't have smartphones or proper internet data package.
5. **Notes:** The College authority has been extremely helpful in the entire process.

**Best Practices 2. Title: Webinars during Lockdown in the Covid-19 Pandemic Scenario**

1. **Objectives of the Practice:** To understand the existing environmental, social and economic situation in the Pandemic World.
2. **The Context:** The pandemic world which had made physical communication impossible.
3. **The Practice:** Workshops and webinar had positive influences on the physical and mental health of the students and other academicians.
4. **Evidence of Success:** The six online National and International Webinars, special lectures and workshops, a Yoga workshop upgraded the participants.
5. **Problems Encountered and Resources Required:** Participation was initially low but it improved. Interaction was lively.
6. **Notes:** Students have learnt how to interact with the speakers.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kidderpore College is a multi-lingual college and offers five languages in its course programmes. The languages offered are English, Bengali, Hindi, Urdu and Persian. The students who come to Kidderpore College come from different linguistic backgrounds. Most of them have completed their school education in their mother tongue and are quite proficient in their own language. But, when they come to college they face a problem and that is because the

medium of instruction changes for them. The higher education policy in this country states that instruction is to be imparted in English and in the provincial language, which in Bengal, is Bengali. The students of this college often find it difficult to comprehend and communicate in these two languages, and hence, the teachers try to explain the content of the syllabus in the language they understand. At the same time, constant efforts are directed towards imparting skill in English because they have to write their papers in English or Bengali. Needless to say, this applies for the social sciences, commerce and the sciences.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Initiating the preparation of MOU with other colleges on exchange of classes and faculty. Also efforts would be directed towards the proper functioning of the MOU already signed with the two colleges.
2. Establishment of an active placement cell in the college and drawing up MOU with different placement agencies.
3. In spite of the prolonged pandemic situation, the college along with IQAC would ensure the smooth implementation of the CAS of the teachers.
4. The college has decided to publish online peer reviewed journals to be brought out by different departments. The department of English has planned to make this feasible in the next session.
5. It was decided that an online certificate course on Yoga would be organised to uplift the health and moral of the students.