



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

KIDDERPORE COLLEGE

1.2 Address Line 1

2 & 3 PITAMBER SIRCAR LANE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700023

Institution e-mail address

kidderporecollege@gmail.com

Contact Nos.

033-2459-7790

Name of the Head of the Institution:

DR. MD. TAIMUR RAHMAN

Tel. No. with STD Code:

033-26727790

Mobile:

9434427239



Name of the IQAC Co-ordinator:

DR. RUMA CHATTERJEE

Mobile:

9433113733

IQAC e-mail address:

kdpciqac@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)__WBCOGN11333_kidderpore college, Kolkata.

1.4 Website address:

www.kidderporecollege.com

Web-link of the AQAR:

<http://kidderporecollege.com/wp-content/uploads/2014/06/AQAR-2012-13.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.5	2004	5 years
2	2 nd Cycle	NIL	NIL	NIL	NIL
3	3 rd Cycle	NIL	NIL	NIL	NIL
4	4 th Cycle	NIL	NIL	NIL	NIL

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

13/09/2005

1.7 AQAR for the year (*for example 2010-11*)

2012 -13



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2004-05 _____ (08/12/2005)
- ii. AQAR _____ 2005-06 _____ (02/01/2007)
- iii. AQAR _____ 2006-07 _____ (08/12/2008)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA,
KOLKATA



1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="N.A"/>		
University with Potential for Excellence	<input type="text" value="N.A"/>	UGC-CPE	<input type="text" value="N.A"/>
DST Star Scheme	<input type="text" value="N.A"/>	UGC-CE	<input type="text" value="N.A"/>
UGC-Special Assistance Programme	<input type="text" value="N.A"/>	DST-FIST	<input type="text" value="N.A"/>
UGC-Innovative PG programmes	<input type="text" value="N.A"/>	Any other (<i>Specify</i>)	<input type="text" value="N.A"/>
UGC-COP Programmes	<input type="text" value="N.A"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="1"/>



2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from during the year ? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1) Technology upgradation and computerisation of different section of the college, computer projector, photocopiers, printer, scanner etc. valued at 101980/- from UGC XI plan.
- 2) Quality education to all irrespective of caste , creed , religion, economic status and physical health.
- 3) The IQAC suggested the G.B to provide good fund for purchasing books and journals in the college library.
- 4) Under the UGC scheme of Career Counselling IQAC encouraged the college to facilitate professional courses and jobs for students. Professional agencies were invited for student counselling .
- 5) IQAC enabled the college to meet the educational requirements of the students with physical and mental impairments under the UGC Scheme of Higher Education for Persons with Special Needs (HEPSN).



6) IQAC encouraged the teachers of departments with lesser no. of students to visit the nearby schools, to take special classes for encouraging them to take admission in this college.

7) The academic performance of all departments has been reviewed by IQAC and various steps like taking unit test on regular basis, organising the parents teacher meeting etc. has been suggested.

8) Awareness Programme on Leprosy in Collaboration with Gandhi Memorial Leprosy Foundation has been organised by NSS Unit I & II.

2.15 Plan of Action by IQAC/Outcome GB resolution

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Recommendation of the building sub-committee for the renovation, repair of the college and proposed construction of the building on the canteen side has been resolved.	1.The process of renovation and repair of the college building has been done.
2. Installation of CCTV Camera in college premise finalised.	2.under process.
3. A temporary Accounts clerk be appointed on purely casual basis.	3. under process.
4.Filling of eight teaching posts (Journalism,Geography,Persian,Hindi,Economics,English,History,Education and Commerce)	4.Requisition sent to the West Bengal College Service Commission.
5. Support to minority community, physically challenged & weaker student	5.Fellowship & Special support provided by the UGC sponsored HEPSN, Remedial Scheme & College Student Aid-Fund.
6. Regarding the admission of the 1 st year class(2013-14) it was resolved that banners in different places be put up and should be telecast in local channel as part of advertisement in this regard.	6. The number of students increased.



* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

AQAR (2012-13) WAS PLACED IN THE IQAC AND THEN FORWARDED TO GOVERNING BODY OF THE COLLEGE FOR APPROVAL. THIS IS UPLOADED TO OUR COLLEGE WEBSITE .

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16	0	04	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	16		04	
Interdisciplinary				
Innovative				



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	16

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

B.A/B.Sc/B.Com SYLLABUS REVISED BY THE AFFILIATING UNIVERSITY

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	14	09	0	

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	1	0					1	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest18

PTT-15



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	1	4
Presented papers		2	2
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) All departments organise students' seminars where they are encouraged to present papers on topics of their choice. Group discussion among students on different subject matters is also held.
- 2) To teach the students in a more illustrative and understandable way, teachers use LCD projector for screening films relevant to their text in the class room.
- 3) Number of special lectures by university professors are arranged by the departments.
- 4) Some departments encourages students to take up project related to subject matter relevant to their syllabus.

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

03

2.10 Average percentage of attendance of students

75% of attendance in both theoretical and practical classes is mandatory to appear in the University examinations. However, sometimes on providing satisfactory grounds students with less percentage also are allowed to appear in the university examinations.



2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A /B.Sc(Hons)						
BNGA	02			02		100%
ENGA	10			10		100%
ECOA	NIL					
EDCA	02			02		100%
HINA	09		01	07		89%
HISA	01			01		100%
PHIA	NIL					
PLSA	01			01		100%
URDA	16		01	15		100%
B.A (gen)	141			53		37%
B.Com (Hons)	54		04	27		57%
B.Com (Gen)	65			25		39%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC suggested that at the beginning of each session the TIC and Departmental heads meet to prepare the Annual Plan. The IQAC also reports on the academic performance of the students on the basis of their performance in the Mid-term, Selection Test and day-to-day interaction so that the TIC can act on it. The IQAC takes Student Feedback from outgoing students and gives a report to the TIC & the Management.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	05
Others (8 days Short Term Course)	02



2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year 2012-13	Number of positions filled temporarily
Administrative Staff	15	3		2
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

*Coordinates the departmental heads to organise departmental and interdepartmental seminar, quiz, debate. Also helps them to receive grants to pursue those activities.

*Creates the environment so that teachers could apply for different research projects.

*Initiated the creation of research and publication committee for monitoring the research work undertaken by the faculty and also encourage the committee to provide inputs for further research.

*Faculty are granted study leaves and duty leaves to pursue research work and present papers in seminars and conferences.

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications NIL

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			1
e-Journals			2
Conference proceedings			



3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges NIL
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL



3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations NIL International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones: NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level



3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text" value="66"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS: None

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: None

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>
		Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness Programme on Leprosy in Collaboration with Gandhi Memorial Leprosy Foundation has been organised by NSS Unit I & II.
- NSS volunteers of this college went to CU to participate in NSS programme.



Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18 kt. 11ch	NIL	NA	
Class rooms	18	NIL	NA	
Laboratories	1	NIL	NA	
Seminar Halls	0	0	NA	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		3	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		101980	UGC	
Others(furniture)		9160	College Fund	

4.2 Computerization of administration and library

The computerisation process of administration has been initiated but computerisation in library has not yet been introduced.



4.3 Library services:

Year 2012-13	Existing		Newly added	
	No.	Value (₹.) (Actual price)	No.	Value (₹.)
Total no. of Books	27477	582777	592	156048
Text Books (2010-13)	2070 (2010-13)	534937 (2010-13)	541	129333
Reference Books (2010-13)	103 (2010-13)	42395 (2010-13)	51	21270
e-Books	9	-	9	-
Journals	Existing Titles- 82	Not known	6 issues	Subscription rate of 2 History journals- 4000/year
e-Journals	Nil	-	Nil	-
Digital Database	Nil	-	Nil	-
CD & DVD	20	1599 (included in total amount)	20	1599 (included in total amount)
Others (specify) 1. Periodicals 2. Newspapers (July.2012-June 2013)	1. 19 Periodicals incl. EPW (44 issues) 2. 8 newspapers		132 issues (paid); 32 issues (Pre-paid & free)	1. 4751.00 2. 4241.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	31		3	3	6	1	0	
Added	2							
Total	33		3	3	6	1	0	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The administration of the college is computerised. Internet facility is available in the teachers reading room , Principal's Chamber, Computer labs and library.



4.6 Amount spent on maintenance in lakhs :

i) ICT	NIL
ii) Campus Infrastructure and facilities	0.42749
iii) Equipments	0.06468
iv) Others	
Total :	0.49217

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC encouraged the NCC units of the college to prepare the cadets for participation in different CATC Camps.

IQAC encouraged the minority students to apply for Minority Scholarship Grants sanctioned by WB Govt and took the initiative to disburse the grant.

5.2 Efforts made by the institution for tracking the progression

Evaluation of students has been done on a regular basis through Class test, mid term and selection test examination.

Remedial classes are arranged for supporting minority and economically backward students.

Parent teacher meeting has been done after each exam.



5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1387			

(b) No. of students outside the state

51

(c) No. of international students

nil

Men	No	%	Women	No	%
	798	57.5		589	42.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1272	35		55	00	1362	1326	10	01	50	00	1387

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college used to operate an 'entry into service cell' to impart coaching for competitive exams till 2012. However due to paucity of fund the cell ceased to operate since 2013.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations NA

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Career Counselling programme conducted by Employment exchange for B.A/B.Com Part II and III students.

No. of students benefitted

Data NA



5.7 Details of campus placement N.A

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The Women’s Forum of the college organised a gender sensitisation programme on 6 December in collaboration with the NGO SWAYAM as part of the observance of the communal harmony day.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level



5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Amt. disbursed)	141	42160
Financial support from government (Fund allotted)	379	180100(chèque) 199900 (college a/c)
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives NIL

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __No written grievances have been received till now. However, admission related grievances are quite common and resolved through rational discussion and mutual understanding.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college endeavours to uplift the quality of the students by means of educational advancement including all-round development . The college also strives to ensure the upliftment of the students who come from diverse social, religious and cultural backgrounds. It is also a mission of the college to disseminate basic human values, cosmopolitan and universal outlook, premised on nurturing cultural pluralism, social cohesion and harmony among the students who are the harbingers of social change.

Keeping the mission stated above the college intends to enhance academic excellence, advancement of knowledge and man- making , development of healthy atmosphere by inculcating basic human values and undertaking cultural, social, recreational activities as far as possible within the campus.



6.2 Does the Institution has a management Information System NA

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

This is outside the purview of the college. It is under the authority of the affiliating university.

6.3.2 Teaching and Learning

1. The teachers organise departmental meetings on regular basis to evaluate the degree of progress by the students and the difficulties encountered by the students in comprehending the subject matter. Accordingly the teachers plan their future course of teaching and curriculum delivery.
 2. The departments organize students' seminars, quiz contests, poetry/drama workshops.
 3. Tutorial classes are organised for the advanced learners. The respective teachers prepare notes on the relatively difficult topics of the syllabus from books, journals, newspaper editorials and deliver to the students.
 4. Remedial classes by guest lecturers are arranged for minorities and educationally and economically backward students.

6.3.3 Examination and Evaluation

Apart from the annual examinations, mid-term , selection tests and Unit Test have been introduced to evaluate students' performance.



6.3.4 Research and Development

1. Teachers are kept updated about the funding opportunities related to research.
2. Suitable environment is created so that teachers could apply for different research projects.
3. Research and Publication Committee has been established to promote research awareness among the teachers as well as the students.
4. Necessary infrastructural support is provided for research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College provides facility of institutional membership of British Council Library to the college teachers. To teach the students in a more illustrative and understandable way, teachers use projector for screening films relevant to their text in the class room.

6.3.6 Human Resource Management

The human resource of the college is utilized in a free and democratic manner. For the management of the students' affair, the college has a Students' Union whose elections are held annually as per the University Statute. The Teachers' Council and the Non-Teaching Staff Association look after the affairs of the teaching and non-teaching staff respectively. Apart from that the Teachers remain available even outside the Class either in the Library or in the Teachers' Room or in the Teacher's reading Room for students' counselling. Above all, there is a Governing Body that manages and develops human resource of the college.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited transparently as per Government norms/rules.

Faculty members are recruited by the College Service Commission. The Guest teachers are recruited by an expert committee which includes a University expert and a subject expert.



6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- 1) Admission is strictly on the basis of merit. All rules & regulations, seat reservation policy of the affiliated University and government are followed. All information is properly communicated to the stakeholders through college website and the notice board of the college.
- 2) College provides prospectus at the time of admission of the students stating the information about fees structure, student support, and Academic calendar.

6.4 Welfare schemes for

Teaching	Group insurance, , Provident Fund, Festival Advance.
Non teaching	Group insurance, EPF, Festival Advance..
Students	Free Studentship, Government Scholarships, Award, Prize

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO			
Administrative	NO			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No



University of Calcutta holds and declares results of Under Graduate courses; hence the college has no role to play regarding publication of results. The college publishes results of internal exams within three weeks.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

This is an undergraduate college. So the task of introducing examination reforms is not within the purview of the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None

6.11 Activities and support from the Alumni Association

The Alumni Association of this college did not emerge as a registered association during this year

6.12 Activities and support from the Parent – Teacher Association

Every department holds regular meetings with Parents, to provide them feedback about the progress and drawbacks of their wards. Regular feedback is taken from them and also their assessments are taken into account for the purpose of further teaching and evaluation..

6.13 Development programmes for support staff

None

6.14 Initiatives taken by the institution to make the campus eco-friendly

The NSS units of the college undertake extensive tree plantation programme on a regular basis. NSS garden is maintained in the college backyard.

Regular maintenances of drinking water purifier.



Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Exhibition of books and celebration of Library Day to encourage the students to read books . These programmes had a positive impact on the students as larger number of students had accessed the enriched library resources. A debate on the topic ‘ Library has lost its necessity in the age of internet’ was organised by the library committee.
2. The college initiated thoughts of e-waste management. The then TIC of this college went to attend a work shop on e-waste in Rajabazar Science college and forwarded the information to the college Staff.
3. Awareness programme was conducted by employment exchange under the initiatives of career counselling cell.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Painting and renovation of the college building has been done.
2. Installation of CCTV Camera in college came under process.
3. A temporary Accounts clerk was proposed to be appointed on purely casual basis.
4. Filling of eight teaching posts was
(Journalism,Geography,Persian,Hindi,Economics,English,History,Education and Commerce)
5. Support to minority community, physically challenged & weaker student.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Extension activities organised by NSS Unit I & Unit II.
- 2) Celebration of Rabindra Jayanti.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*



7.4 Contribution to environmental awareness / protection

1. NSS Unit I & II organised tree plantation programme in the backyard of college.
2. Apart from this, 3rd year students of this college have to take up Environmental Science as a compulsory paper to promote awareness among students about sustainable development and prevention of Global Warming.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS:

STRENGTH : The chief strength of this Institution is the cohesive spirit of all stakeholders in building the institution and steering it in the right direction. The college has well qualified, sincere and dedicated faculty, motivated and efficient non-teaching staff as well as responsive and meritorious students from diverse socio-economic background. A variety of undergraduate courses are offered by this institution. Effective delivery of curriculum is ensured through regular classes, systematic evaluation and remedial classes for the backward and slow learners. The student support mechanism of the college includes medical check-up, regular physical training, career counselling and financial assistance through Students' Aid-Fund Scheme. The convenient location of the institution with good communication network enables the students from different parts of the city and its suburbs to reach the college. The students are exposed to a multi-lingual and multi-cultural environment which enables them to develop as good and tolerant citizens of a diverse India.

WEAKNESS : Due to the lack of availability of adequate space the expansion of the college cannot proceed at a desirable pace. The adjacent land is illegally occupied by members of the local community. Due to the institutional policy of maximum access, the college has a high proportion of students from the neighbouring community most of whom happen to be 1st generation learners. The students of this community (coming primarily from Urdu/Hindi medium educational institutions) face a genuine difficulty in writing the subject matter in the University prescribed medium i.e. English/ Bengali. So the percentage of success of the students of this college is comparatively low.

OPPORTUNITIES: The College has made persistent attempts in the direction of the expansion of the college building through acquisition of the land adjacent to the college with the aim of introducing the science degree course and some other departments.

THREAT : Poor attendance is a major threat. Since most of the students come from poor economic background, they are often engaged in part-time jobs. Secondly students lack good communication skill in English or Bengali—the medium of instruction and evaluation prescribed by the University of Calcutta. Finally lack of space due to illegal acquisition of the land hinders the all round development of the college.



8. Plans of institution for next year

1. It was planned that the student health home of the college should be renovated.
2. The building subcommittee planned to repair and renovate the college building.
3. It was also resolved that the existing students canteen of the college should be dismantled and the new canteen to be constructed in its place.
4. It was resolved in the meeting that books should be lent to the sent up students for a period up to his/her examination is over by depositing the printed price of the books at the office. Price of the books be refunded on returning the book to the library.
5. A.C to be installed phase wise after doing required Civil Work.

Name Dr Ruma Chatterjee

Name Dr Taimur Rahaman

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure i

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test



NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure ii

KIDDERPORE COLLEGE

ACADEMIC CALENDAR – 2012-13

JULY 2012	
6 Fri	Holiday for Sab-e-barat
9 Mon	B.A/B.Com/B.Sc 3 rd Year classes commence.
24 Tues	B.A/B.Com/B.Sc 1st year classes commence.
AUGUST 2012	
9 Thrs	Janmastami Holiday.
15 Wed	Independence Day
20 Mon	Holiday (Id-UI-Fitr)
21 Tue	Holiday (Id-UI-Fitr)
28 Tue	Rabindra Jayanti celebration.
SEPTEMBER 2012	
OCTOBER 2012	
1 Mon	Holiday(College Foundation Day)
2 Tue	Holiday (Gandhi Jayanti)
15 Mon	Holiday (Mahalaya)
20 Sat	Puja Holiday Begins
NOVEMBER 2012	
16 Fri	College reopens after Puja vacation.
19 Mon	Chhat Puja holiday.
22 Thrs	Holiday (Jagdhatri Puja)
25 Sun	Muharram



28 Wed	Holiday (Guru Nanak Birthday)
30 Fri	B.A/B.Com mid term test.(Part III) commence
DECEMBER 2012	
15 Sat	Midterm test of B.A/B.Com Part II begins.
25 Tue- 31 Mon	Winter Recess
JANUARY 2013	
1 Tues	Holiday due to New Year day.
2 Wed	College reopens after Winter Recess.
8 Tue	Annual Sports.
9 Wed	Holiday for sports.
10 Thrs	B.A/B.Com Part III Selection Test Commences.
12 Sat	Holiday for Swami Vivekananda Birthday.
13 Sun	Holiday (Fateha Duaz Duham)
23 Wed	Holiday for Netaji Birth day.
24 Thrs	Holiday for CU foundation day
25 Fri	Holiday for Maghotsav.
26 Sat	Holiday for Republic day.
28 Mon	B.A part III Hons and General form fill up begins.
31 Thrs	B.Com Part III Hons and General form fillup.
FABRUARY 2013	
15 Fri	Sarswati Puja Celebration
16 Sat	-Do-
19 Tue	B.A/B.Com Part II selection test begins.
22 Fri	Holiday for Fateh-Yaaz-Daham.
MARCH 2013	
1 Fri	B.com Part II form fill-up starts
6 Wed	B.A Part II form fill-up starts
13 Wed	B.A/B.Com Part I Selection Test begins.
19 Tue	CU B.A compulsory exam.
22 Fri	CU B.com compulsory exam.
27 Wed	Holiday (Dol)
28 Thrs	Holiday (Holi)
29 Fri	Goody Friday
30 Sat	Easter saturday
APRIL 2013	
1 Mon	B.com Part I form fill-up beginns
5 Fri	Class/ B.A part I form fill-up starts
9 Tue	CU B.Com Part III exam begins.
14 Sun	Holiday (Chaitra Sankranti)
15 Mon	Holiday (Bengali New Year)
22 Mon	CU B.A Part III Hons exam begins.
MAY 2013	
1 Wed	May Day



2 Thrs	CU B.Com Part II Hons exam begins.
9 Thrs	Holiday (Rabindra Jayanti)
16 Thrs	Summer Recess starts

B.A/B.Sc Part II Exam begins on 17th May and continues throughout the months of May and June. B.Com Part I exam was also held in June.

Annexure iii

Best Practices

1) Extensive Activities of Social Relevance organised by Kidderpore College NSS Units I and II.

Goal: The aim of all the extension activities is to inspire and motivate young learners towards the ideals of social welfare service, philanthropy, and the task of man-making. The aim of this college is not just to impart curriculum-based training but to sensitise the students towards the moral responsibility to address the contemporary socio- economic problems which continue to imperil our society and the nation.

Context: The locality of the college is such which confronts the problems of child labour, deprivation of the female children from primary and secondary education lack of awareness regarding personal as well as community hygiene and illiteracy of the adult population. Keeping these basic problems in mind the National Service Scheme (NSS) Units I and II of this college organised extension activities so as to fulfil the following objectives of -Sufficiently addressing the poverty-related issues, most notably child labour, illiteracy, lack of consciousness regarding personal and community hygiene of urban slums especially of neighbourhood community.

Practice: There are two NSS units in the college- one for boys and another for girls to organise extension activities. The program conducted by the NSS units in 2012-13 are the following-

An awareness program was organised on leprosy in collaboration with Gandhi Memorial Leprosy Foundation.

Evidence Of Success: The college teacher and non-teaching staffs participated in the program to make it a grand success. There is noticeable change in the outlook of the girls students. The male students also showed remarkable interest in arousing general consciousness regarding personal and community hygiene and health care.

Problems Encountered and Resources Required: There are infrastructural and financial constraints upon organising large scale in house programs to address larger audience groups as part of extension programs.

Resources required: Institutional collaboration with other colleges / civic bodies/welfare groups etc. has to be activated for enhancing the NSS related activities.



2) **Annual Observance of Rabindra Jayanti as a cultural legacy of the college**

Goals: The college encourages its teachers, non-teaching staff and the students to celebrate Rabindra Jayanti every year with the following objectives :

- To explore and bring to light the cultural potential of all the stakeholders and to provide an ambience for creative expression.
- To promote interest among the students about the multifarious aspects of the literature created by Rabindranath Tagore, to explore the meaning and objectives implicit in his songs, paintings, poems and novels.
- To expose the students as well as the teachers to the contemporary relevance of the creations of Rabindranath Tagore.
- To universalise the works of Rabindranath Tagore instead of confining them within the ambit of literature.

Context: Rabindranath Tagore was not just a poet, but a liberal, rational thinker, a philosopher, a man who judged every aspect of life from a humanitarian point of view. Realising this truth, the college puts every possible effort to create as much interest as possible within the minds of the students of every department to explore the rational, liberal and humanitarian thoughts of Rabindranath Tagore through his poems, songs, novels and short stories so that they can become successful human beings of whom the society feels proud with this objective in mind, the college organises Rabindra Smaran every year where the teachers as well as the students try to explore the creative thoughts of Rabindranath Tagore.

The Practice : The teachers sing Rabindra Sangeet, recite poems and selected portions of novels composed by Rabindranath Tagore and explain the meaning and significance of those writings to the audience (mainly comprising the students, the fellow teachers and members of the non-teaching staff) .

- The students choose a particular poem or a short story or selected portion of a novel to explore their hidden implications and relevance in the contemporary world.
- The teachers stage drama by playing the different characters portrayed by Rabindranath Tagore.
- Some of the teachers and students also dance to the tune of Rabindra songs.

Evidence of Success : The success is reflected in the sincere efforts made by both the teachers and the students in putting up the best possible performances, as well as the genuinely thought-provoking analytical discussions presented by the teachers and students while exploring the inner meaning of a Rabindra creation.

Problems encountered and resources required: The most significant problem in this regard is the lack of a proper auditorium in the college, as a result of which a particular classroom has to be chosen every time to organise the programme. Due to this constraint of space the programme is deprived of the importance and the vigour which it deserves earnestly. At this moment two essential resources required are – adequate space for the expansion of college and financial assistance to construct new building in the adjacent land. Strong determination is required on the part of every stake holder to reacquire the occupied land.