



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		KIDDERPORE COLLEGE
Name of the head of the Institution		Dr Abhijit Ganguly
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324597900
Mobile no.		9830129750
Registered Email		kidderporecollege@gmail.com
Alternate Email		admin@kidderporecollegeonlineexam.com
Address		2 & 3 Pitamber Sircar Lane, Kidderpore
City/Town		Kolkata
State/UT		West Bengal
Pincode		700023
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Sudakshina Sarkar Roy
Phone no/Alternate Phone no.	03324597900
Mobile no.	9830779811
Registered Email	2022iqackdpc@gmail.com
Alternate Email	admin@kidderporecollegeonlineexam.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kidderporecollege.com/wp-content/uploads/2022/05/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://kidderporecollege.com/wp-content/uploads/2022/05/Academic-Calendar-2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.5	2004	03-May-2004	02-May-2009
2	B	2.12	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	13-Sep-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING	18-Jan-2019	7

	1	
IQAC MEETING	28-Mar-2019 1	7
IQAC MEETING	26-Apr-2019 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	SALARY	GOWB	2019 365	3319605
INSTITUTION	NSS	GOI & GOWB	2018 365	37125
DEPARTMENT	SEMINAR	ICSSR, ERC	2018 2	150000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encouraged different departments to organise inter college as well as interdisciplinary seminars, quiz competitions and debates. 2. Enabled women's forum to organise more programs on the issue of gender equity, women and child development and women empowerment. 3. Upgradation and renovation of the laboratories of the departments of Journalism and Mass communication and Geography. 4. Implementation of Career Advancement Schemes for 5 teachers. 5. Encouraged NSS units to undertake various programmes of awareness such as Rally for Amar Jawan, Clean the College Campus, Maintenance of health and hygiene of the people of the adjacent slum etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise camps by NSS unit of the College	Kidderpore college NSS unit organised a special camp for seven days starting from 4.10.18 to 10.10.18. These days were characterised by enormous activities performed by the NSS volunteers and the teacher members of the NSS unit, involving the local community residing in the slum adjacent to the college premises. During these days NSS unit organised a free health checkup camp, cleanliness drive, an awareness campaign on hygiene and also a sit and draw competition for the local children.
To organise National Seminars	The department of Commerce, Kidderpore College organised a two days National Seminar on 'Contemporary Issues and Challenges in Indian Accounting Standards (Ind-As) and 'Indirect Taxation' on 15th and 16th December, 2018 in collaboration with the Institute of Cost Accountants of India and sponsored by Indian Council of Social Science Research-Eastern Regional Centre (Under Ministry of Human Resource, Govt. Of India).
To organise Seminars on environment	The dept. Of Geography organized a lecture on 'Biodiversity conservation and Management in India' on 30th April, 2019
To organise Awareness programmes by the women's forum	Kidderpore College Women's Forum organized a programme on Communal Harmony on 6th December in collaboration with the NGO 'Swayam'. It emphasized the importance of raising awareness among the students regarding how to maintain harmony among the different communities in the interest of maintaining a pluralist society. They also tried to make the students aware regarding the protection of the rights of girls at the time of communal riots.

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14. Whether AQAR was placed before statutory

Yes

body ?					
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Body</td> <td>12-May-2022</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	12-May-2022
Name of Statutory Body	Meeting Date				
Governing Body	12-May-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	19-Feb-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The UG syllabus is established and administered by the University of Calcutta, as Kidderpore College is connected with it. The academic calendar, as well as the course format, is designed in compliance with the affiliated university and posted on the internet prior to the start of admissions each year. To guarantee effective curriculum execution, newly-inducted students are exposed to the institution's overarching vision and goal through an orientation programme at the start of each session. The academic calendar, which includes the complete syllabus as well as the overall examination pattern and the number of lectures scheduled for each unit/module, is then distributed by the individual departments. At the outset of each semester, departments meet with their individual faculties to discuss curriculum allocation. In 2017-18 the CBCS system was introduced for B.COM honours and general. Both B.A. and B.Sc. Hons and general semester systems were implemented in 2018-19. Extensive discussions on teaching approaches are held at the start of each semester beginning in 2018-2019. Classes follow a master schedule and are held on a regular basis. Remedial lessons are also held for academically weaker students from various groups, according to UGC norms. Regular evaluations, such as internal and tutorial tests, aided teachers and students in assessing their progress under the yearly system. Under the semester system, teachers can monitor students' academic growth through regular class assessments. The use of the library efficiently supplements class lectures. The chalk and talk approach is commonly used in classroom lectures. PowerPoint presentations and LCD projectors along with laptop and computers are used by few departments for effective classroom teaching. In their lecture demonstrations, faculty members make effective use of ICT. Extension lectures by notable persons in relevant fields also help students understand the difficult topics. Departments like Journalism and Mass Communication and English routinely host film screenings and video snippets on

syllabus-related themes, followed by question-and-answer sessions, to break up the monotony of classroom lectures and energize and motivate students to think beyond the box. Students are encouraged to think, to ask questions, and to participate in group debates and discussions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	HONOURS	02/07/2018
BCom	GENERAL	02/07/2018
BA	BENGALI, EDUCATION	02/07/2018
BA	ENGLISH, HINDI	02/07/2018
BA	HISTORY, POLITICAL SCIENCE	02/07/2018
BA	PHILOSOPHY, URDU	02/07/2018
BA	JOURNALISM & MASS COMMUNICATION	02/07/2018
BA	GENERAL	02/07/2018
BSc	ECONOMICS	02/07/2018
BSc	GENERAL	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BENGALI ENGLISH HINDI	275

	URDU EDUCATION HISTORY ISLAMIC HISTORY & CULTURE JOURNALISM & MASS COMMUNICATION PERSIAN PHILOSOPHY PHYSICAL EDUCATION POLITICAL SCIENCE	
BSc	ECONOMICS GEOGRAPHY MATHEMATICS	5
BCom	HONOURS GENERAL	87
BA	ECONOMICS GEOGRAPHY	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback mechanisms have been incorporated for the overall development of the institution. Students, teachers and parents are the important stakeholders in this process. Feedback from students on various aspects of teaching, evaluation and facilities of the college are collected by the faculty members at various levels during the academic session. The Principal also interacts with students and encourages feedback. Feedback from parents/guardians are received during parent-teacher meetings and parents are encouraged to meet teachers to discuss student progress as and when required. Teachers were asked for their opinions on two broad aspects: infrastructure and work environment. Feedback taken from the stakeholders is compiled, scrutinised and utilized, to improve the overall development of the institution. The feedback data are analysed and presented in the teacher's council for discussion. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve teaching outcome.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI ENGLISH HINDI URDU EDUCATION HISTORY JOURNALISM & MASS COMMUNICATION PHILOSOPHY	362	417	208

	POLITICAL SCIENCE			
BSc	ECONOMICS	12	7	1
BCom	HONOURS	105	118	89
BA	GENERAL	490	508	393
BCom	GENEARL	220	267	197
BSc	GENERAL	150	5	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1380	0	34	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	29	11	3	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is mentoring, with a difference, in Kidderpore College. The different departments keep a close watch on the academic performance of their students, and also try to help them out in case of personal difficulties. Every teacher of the institute shoulders from the very beginning of the admission process. The College follows on line admission procedure as per the recommendation of the University of Calcutta, with which the College is affiliated as well as of the Higher Education Department, Govt. of West Bengal. The students are guided by the teachers of the college through college Help Desk. Regarding choice of subject combinations, all probable options are being explained to the students through E-prospectus and also through college Help Desk. Admission Committee is directly involved in the admission process of the students. Preference of each student is given priority regarding their choice of subjects. Moreover, students are allowed to change subject combinations within a time span as specified by the University of Calcutta. Teachers play a pivotal role during this time in selecting combination according to their interest and capacity. On the very first day of the college, counselling of the students begin with one welcome address by the Teacher-in-Charge. Students are also informed about code of conduct. They are informed about various facilities (library, canteen, poor aid fund, minority scholarship etc.) of college by organising orientation program. Once the classes begin teachers also start getting familiar with students and categorize them according to their picking-up capabilities. Annual Parent –teacher meeting also help us to monitor the performance of the students. Teachers always assist them regarding academic affairs not only in the class room but also outside the class room whenever they seek help. Students' performance is monitored through regular class tests, internal examinations, mid-term examinations, practical and project work.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1380	34	1 : 41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	35	4	1	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Diba Hashmi	Associate Professor	Rabeya Sultans Nashad Award, West Bengal Urdu Academy

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS and GENERAL	Semester 1	03/01/2019	21/02/2019
BA	HONOURS and GENERAL	Semester 2	27/06/2019	30/08/2019
BCom	HONOURS and GENERAL	Semester 1	24/12/2018	12/03/2019
BCom	HONOURS and GENERAL	Semester 2	08/07/2018	10/10/2018
BCom	HONOURS and GENERAL	Semester 3	10/01/2019	21/02/2019
BSc	HONOURS and GENERAL	Semester 1	03/01/2019	21/02/2019
BSc	HONOURS and GENERAL	Semester 2	27/06/2019	30/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the institutional level, the college follows certain evaluation procedures of its own in addition to the university (University of Calcutta) recommended evaluation procedures through Mid Term Test, Tutorial and Internal Assessment in the Semester system. The college introduced project-based evaluation systems in the Honours courses where viva-voce allows the students to express their original views and the examiner is also able to fathom the critical depth. Some Departments are also evaluating through organizing debates, extempore, group discussion, seminar presentation, Power point Presentation, Recitation etc. All departments have a regular schedule for internal evaluation through objective tests and the emphasis is on self-evaluation so that the candidate is able to

rectify and learn simultaneously Continuous evaluation of the students enables them to do better in the next examinations and special attention is given to the slow learners. Parents are kept informed about the performance of their wards. Feedback from students is collected to prepare the institution for a better tomorrow. This continuous internal evaluation is led by the Examination Result Committees of the college with the approval of the IQAC . Various committees under IQAC are working in conjunction with each other to take decision about the evaluation procedure.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the college prepares an academic calendar and adheres to that for conducting examinations and other events held in college. For the preparation of the academic calendar, the college has to follow the rules regulations of University of Calcutta to which the college is affiliated. The dates of different examinations are set by the said university and the college accordingly follows those dates and fixes up the dates of internal examination of the college. The dates of mid-term and test examination are mentioned in the academic calendar. Apart from course work and examination, many academic, social and cultural activities of the college are performed by the students. Academic activities like seminars, workshop, debate, youth parliament and study tours are held and their tentative dates are pre decided in time. Cultural programmes like observation of birth anniversaries of renowned personalities, annual function, cultural competition, Saraswati Puja are clearly mentioned in the academic calendar. Preparation of the academic calendar is accomplished by various committees under the supervision of the IQAC. Teachers of all the departments make a teaching plan which is inclusive of the distribution of syllabus, execution of syllabus and the evaluation of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kidderporecollege.com/wp-content/uploads/2022/06/PROGRAMME-OUTCOME-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HINA	BA	HINDI	17	17	100
URDA	BA	URDU	13	13	100
ENGA	BA	ENGLISH	11	11	100
HISA	BA	HISTORY	1	1	100
PLSA	BA	POLITICAL SCIENCE	1	1	100
Nill	BCom	HONOURS	21	14	67
Nill	BCom	GENERAL	31	13	42
Nill	BA	GENERAL	115	25	22
EOCA	BSc	ECONOMICS	1	0	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kidderporecollege.com/wp-content/uploads/2022/06/SSS-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	4	5.84
International	HINDI	2	Nil
International	COMMERCE	1	Nil
International	EDUCATION	1	1.82
International	HISTORY	1	Nil

National	BENGALI	20	Nill
National	ISLAMIC HISTORY CULTURE	2	Nill
National	PHILOSOPHY	1	Nill
National	JOURNALISM AND MASS COMMUNICATION	1	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
URDU	1
COMMERCE	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Strong field lensing by Damour-Solodukhin Wormhole	Amrita Bhattacharya	Journal of cosmology and Astroparticle Physics	2018	Nill	Kidderpore College	Nill
"A Study on Teaching Skill of Secondary School Teachers in Relation to Their Professional Qualification"	Subhash Ch Mandi	International Research Journal Of Multidisciplinary Studies	2019	Nill	Kidderpore College	Nill
Volatility in Mid-cap and Small-cap Equity market- A case study based on BSE Mid-cap Index and BSE Small-cap Index	Avijit Sikdar	ICAI Research Bulletin	2018	Nill	Kidderpore College	Nill

Srijan Ka Samikshan : Achary Vishnukant Shastri Ke Smrityaloc han.	Archana Pandey	Veeksha	2018	Nil	Kidderpore College	Nil
Criminal Lunatics in the Asylums of Bengal in the 19th century.	Sharmila Chandra	CLIO	2019	Nil	Kidderpore College	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	25	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NCC	2	44
Durga Puja Duty	NCC	2	10
Half Marathon Kolkata Traffic Police	NCC	2	7
Road Safety and Discipline Rally	NCC and Kolkata Police	2	13
International Day against Drug Abuse	NCC (39 Battalion)	3	44
National Library Day	NCC	4	5
Swachh Bharat Mission	NSS and NCC (jointly)	3	30

International Yoga Day	NSS and NCC (jointly)	4	60
International Aids Day	NSS and NCC (jointly)	2	25
Clean the campus drive	NSS and NCC (jointly)	2	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	NCC	International Day for Drug Abuse	3	44
	NSS	Special Students' Camp	6	100
	NSS	Swachh Bharat Mission	3	30
	NSS AND NCC	International Yoga Day	4	60
	NSS AND NCC	International Aids Day	2	25
	NSS	Rally to pay homage to the martyred soldiers Of Pulwama	4	30
	NSS AND NCC	Clean the campus drive	2	20
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Research Project	Disaggregated Industry Level Productivity Analysis for India: The KLEMS Approach	Centre for Development Economics, Delhi School of Economics Delhi -110007 .Phone-27008100, 27666703 E-mail:office@condse.org	01/04/2018	24/12/2018	Pilu Chandra Das
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18	16.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Partially	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4539	1395609	730	287031	5269	1682640
Reference Books	147	57951	1	350	148	58301
e-Books	164000	5750	0	0	164000	5750
Journals	82	3440	2	6820	84	10260
e-Journals	6000	5750	0	0	6000	5750
CD & Video	20	1599	0	0	20	1599
Others(s pecify)	10	10203	0	0	10	10203
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	54	23	0	0	0	4	0	80	11
Added	5	0	0	0	0	0	0	0	5
Total	59	23	0	0	0	4	0	80	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8	7.39	10	8.65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The Physical, academic and support facilities including the library, laboratory, classrooms and computers are available for the students. Funds are also allotted for purchasing new items, books and up-gradation of the library, laboratory and office/classroom. Regular staff is continuously engaged for the cleaning and maintenance of the classrooms, washroom, the administrative office and the teachers' room. Apart from this, some special attention has been paid to the following: Sports facilities: All gym users are properly attired with standard work-out clothes, ie Tank tops, T-shirts, Shorts. Any form of attire that may cause possible violation of safety is prohibited. Food and drinks (except plain water) is not allowed at the work-out area. All gym users are advised to keep their belongings on the open shelves provided. Geography Lab: The Department of Geography has taken several initiatives to make its laboratory fully equipped. The department has provided all the required practical instruments so that they can continue their practical work without any hindrances. As the CBCS system has been introduced by the university in BA, BSc programme this year, one overhead projector and one large screen have been bought for the smooth conduction of theoretical and practical classes. The lab has a special shelf consisting of 44 specimens of rocks and minerals. There are 20 mineral specimens of Bauxite, calcite, chalcopryrite, feldspar, galena, hematite, mica, quartz, talc and tourmaline and 24 specimens of Granite, basalt, late rite, limestone, shale, sandstone, conglomerate, slate, phyllite, schist, gneiss, quartzite rocks. The lab also consists of two dumpy levels, two prismatic compass, Five pocket stereoscope, three mirror stereoscope, two planimeters and other associated instruments Journalism and Mass-communication Lab The Journalism and Mass-communication laboratory has been equipped in such a way that students can attend their theoretical and practical classes without any difficulties. In this year, after the introduction of the Semester system, all the 8 computers in the laboratory were upgraded to windows 10 software. With the introduction of "In-design" software 1st and 2nd Semester students could learn the newspaper page make-up more effectively and efficiently. With the help of the photo editing software "Adobe Photoshop CS 5" version 6th Semester students learned to edit photographs and create print advertisement layouts. The "Premiere Pro CS 6", software helps Semester 4 students to edit their documentaries. Thus the media lab till now is well equipped to make students competent and well acquainted with the latest syllabus provided by the university as well as with the current industry status.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	84	49100
Financial Support from Other Sources			
a) National	Minority Scholarship granted by the Government of West Bengal	565	2758000
b) International	Kanyashree granted by the Government of West Bengal	53	1378000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nil	0	NA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling Cell	0	54	0	0
2018	Career Counselling Cell	0	42	0	0
2019	Career Counselling Cell	0	48	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NA	NA	NA	NA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There was a student Union in the College and the leader of the Student Union was kept as a member in the College Governing Body. He represented the interest of the student community of the College in the Governing Body. The member of the student Union had actively taken part in several academic, cultural and extracurricular activities of the college. They had organised Fresher's Welcome in honour of the newly admitted students of the Ist Semester. They organised the Saraswati Puja as part of the long practised custom of the college. The members of the union actively encouraged the students to participate in the NSS activities, in the career counselling sessions, in the programmes organised by Women's Forum as well as in the various sports events. They also participated in the rally organised in February,2019 to pay homage to the Indian Jawans martyred in the Pulwama attack on 14.2.2019.They also participated in the rally on the International AIDs Day on 1.12.2018 and in the gender based sensitisation cum communal harmony oriented awareness programme on 6.12.2018.The Students Union had wholeheartedly extended their cooperation to the teaching and nonteaching staff to run the administration of the college smoothly.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• Kidderpore College has a well organized Alumni Association duly registered, • The Alumni Association plays a progressive role at times of social and economic crises. The Alumni Association also performs several socially beneficial activities from time to time. • It also organized a Blood Donation Camp to mitigate the crisis of blood deficiency during the summer season.

5.4.2 – No. of enrolled Alumni:

111

5.4.3 – Alumni contribution during the year (in Rupees) :

1250

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association holds regular meetings for conducting the routine activities. A meeting of the Alumni Association was held on 4.6.2019 to discuss on the following agenda: 1. To increase the membership of the Association by encouraging more and more passed out students to join the Association. 2. To organize a Blood Donation Camp to meet the deficiency of blood during the summer season. The meeting of the Association was held to review the progress of the activities conducted so far and encourage more and more pass outs of the College to join the Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management in frequent consultation with the College Governing Body. The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. All the decisions related to college development, infrastructure and adding new courses, budget allocation to various activities of the college are taken by a democratic and participative management system in which the teaching, non-teaching staff students all contribute. A decentralized administrative system provides the best facility to the students. Before implementation of any important measure the Principal discusses it with the different stake holders in meetings, funds are mobilized and decisions are taken. For instance, (1) Purchase Committee: Our Institute follows the standard operating procedure not only in the financial but in academic and administrative activities. It is mandatory to each and every college to carry out its audit within the stipulated time. To purchase any stationary or equipments the HODs gives a letter to the Principal mentioning the requirements which is forwarded by the Principal to the Purchase Committee. The committee consisted of The Principal, Bursar, Governing Body Representatives, Few Senior Teachers, and few Non-teaching Staff. The Committee communicate to the vendors requesting to submit their quotations. After receiving these quotations envelopes are opened in the presence of all members. The Committee discussed the reputations, prices, and quality of the products that they claimed in their quotations, including its warranty period. In the presence of the Principal, order was placed on the same day. Thus, the process of any purchase is executed through such a transparent way where teachers, administrative staff and Students are involved. The college ensures

decentralization and participative management (2) Library Committee: This committee consists of the Principal, Librarian, Coordinator IQAC, all HoDs, teacher representatives of the Governing Body. The funds available for buying books for the students are divided almost proportionally to all departments. All HODs make a requisition list of book from the teachers of the department put requisition to the publishers. Thus it is ensured that the needs of all are ensured and funds are used in the best possible manner through a process of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College is affiliated to University of Calcutta and follows the curriculum as prescribed by the University. However, several teaching staff members of the college are part of the Board of Studies for different Subjects under the University and are actively involved in curriculum framing and development. For e.g., the CBCS syllabus for B.A. B.Sc. was introduced in the academic session 2018-19 at the UG level in which the teaching staff members were actively involved. The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories as per government directives. Online Admission including online payment facility in both UG level. Online admission is made strictly on the basis of merit. Strict observance of Govt. rules and norms prescribed by the affiliating University.
Industry Interaction / Collaboration	As the College is affiliated to University of Calcutta and follows the curriculum as prescribed by the University, there is no scope of industry interaction regarding framing of syllabus. Several Career Counselling Programmes have arranged for the students during the year for placement opportunities after the UG course.
Human Resource Management	Teachers are encouraged to attend professional development programmes like Orientation Programme, Refresher Course, Short-term Course, Faculty Development Course organised by other colleges and other universities for acquiring necessary skills for effective delivery of the curriculum.

Grievance Redressal Cell, Anti-ragging Committee, Internal Complaints Committee, Right to Information Cell have been set up for safety security of all related to the college. Promotion policy of the Higher Education Department is followed. Provident Fund, Gratuity and Leave Encashment benefits are followed. The College gives performance recognition by felicitating the retired staff members. The College has a well maintained leave record system for the teaching and non-teaching staff. College provides duty leave to the teachers for attending seminars, symposia, workshops and invited lectures and study leave for advanced study/research. The teachers have a well maintained appraisal system. The non-teaching staff have well assigned job specifications and are regularly monitored.

Library, ICT and Physical Infrastructure / Instrumentation

The required upgradation and moderation have been done as required. Automation of Library has been completed, Orientation programme on use of library was organised for students.

Research and Development

IQAC motivates faculty members for research publications in peer reviewed journals with high impact factor, encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons. IQAC also encouraged faculty members to undertake minor research projects from UGC/CSIR and to publish papers in research journals, to deliver special Lecture/ seminar/ workshop. The publication of research work of the faculty members is exhibits in the college library to inspire further research.

Examination and Evaluation

The external examination is conducted by the University per semester. The college is authorized to conduct Internal assessments Tutorials / Practicals. The marks of Internal Assessment / Tutorials are sent to the University through the University Portal. The schedules for Internal as well as other activities as per CBCS guidelines (B.Com.) and old guidelines (B.A. B.Sc.) are categorically mentioned in the academic calendar and are conducted accordingly. The answer scripts of internal examinations / mid-term examinations are evaluated and

	necessary suggestions are given by the teachers so that students feel confident and can do better in their Semester-end Examinations. The students' projects are carried out under the supervision of the concerned teacher.
Teaching and Learning	Conventional classroom teaching is blended with use of ICT to make the teaching learning process more learner centric. Experiential learning, participative learning, problem solving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, departmental quiz, paper presentation by the students, projects, group assignments, educational tours, field trips and industrial visits.
Curriculum Development	The University of Calcutta introduced CBCS for B.Com. UG programme which the college follows the same. Each Semester includes internal assessments of 80 marks each paper, and 75 compulsory attendance for each paper. So the core concern of the institution is to attain and sustain quality teaching and learning so that our students perform better in their University Examinations and are confident and capable of joining Higher Education after completing the course. For an effective curriculum delivery various student centric teaching methods are used. Enrichment programmes are also organised by different departments of the college for student to update their knowledge make them actively participate in the interaction session. Feedback from all students are collected, analysed and kept with the department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college regularly uses online payment facility through various payment Gateways like Bill Desk 3rd party transaction system etc..
Administration	Notice display system for students and other stakeholder. Regular exercises of e-tendering process. Regular exercises of PFMS portal to upload expenditure related to Govt.

	fund. Submission of retirement related documents through e-pension portal.
Finance and Accounts	Fully computerised office and accounts section. Maintaining the college accounts through Tally ERP 9.0.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through tailor-made software. Implemented online CBCS semester information system for UG Courses
Examination	All the notices regarding examination are displayed on the college website so that they can be accessed by students at anytime from anywhere. The affiliating University has implemented e-governance through different modules like examination form fill-up, examination marks uploading and publication of marks through University Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Workshop on Online Marks Uploading System	NA	18/12/2018	18/12/2018	18	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER	1	10/09/2018	01/10/2018	21

COURSE				
REFRESHER COURSE	1	07/11/2018	27/11/2018	21
ORIENTATION PROGRAMME	1	19/11/2018	18/12/2018	30
SHORT-TERM COURSE	1	30/01/2019	05/02/2019	07
ORIENTATION PROGRAMME	1	26/02/2019	27/03/2019	30
SHORT-TERM COURSE	1	27/02/2019	28/02/2019	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Special Leave to pursue Research And Further Education, Child Care Leave, Maternity Leave Festive Advance.	Provident Fund, Child Care Leave, Maternity Leave Festive Advance.	Free/Partially Free Studentship, Minority Scholarship, Merit Cum Means Scholarship, Students' Aid-Fund Scheme, Awards, Prizes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well-planned financial management system in which State Government provides a lion's share of funds for running the institution and the UGC also provides infrastructural and development grants. The external audits are done by the government appointed auditor while internal audit of the college is done by the internal auditor. Daily transactions are verified by the Bursar of the college. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the competent authorities. The external audit team verifies all the financial documents related to the public funds utilized by the College following government rules.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
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6.4.3 – Total corpus fund generated

1478674

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	nil
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(i) Regular meetings are held as and when required (ii) Actively participated in College Annual Social.

6.5.3 – Development programmes for support staff (at least three)

(i) ICT Training Programme (ii) Hands on Training of Online Admission Process (iii) Organising sports event for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(i) Special focus on Research Activities by staff (ii) Library automation has been completed (iii) Training has been organised to strengthen ICT based teaching learning process (iv) Child Care Leave for Teaching Non-teaching Staff has been introduced (v) Proposed Language Lab (vii) Propose Solar Panel (vii) Propose Fire Fighting.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Programme for 1st year students in different slots	10/07/2018	10/07/2018	10/07/2018	245
2019	Programme on Women Child welfare and women empowerment	16/03/2019	16/03/2019	16/03/2019	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Women and Child Development Programme	16/03/2019	16/03/2019	20	20
Special Lecture on Legal Literacy such as Prevention of Domestic Violence Act, Anti Dowry Act etc.	25/06/2019	25/06/2019	60	31

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Controlling of Visual Pollutions 2.Use of LED lights which save power 3.Waste Management Using Differently Coloured Dustbins 4.Wall Magazines 5.Tour for environmental consciousness by the UG Students 6.Special lecture on Biodiversity Management in India.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	04/10/2018	1	Sit and Draw competition for the Slum Children	Promote the hidden talent of the children	100
2018	1	1	05/10/2018	1	Free health Check UP Camp for the under privileged people of local slum area.	Health of women and children	100
2018	1	1	06/10/2018	1	A	Prevent	100

			018		"Safai Aviyaan" of the college campus along with a tree plantation programme.	ion of diseases
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	03/07/2018	Rules and regulations of the college and code of conduct for students are clearly written in college prospectus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
COMMUNAL HARMONY DAY	06/12/2018	06/12/2018	70
INTERNATIONALMOTHER LANGUAGE DAY	21/02/2019	21/02/2019	75
.INDEPENDENCE DAY CELEBRATION	15/08/2018	15/08/2018	50
HINDI DIWAS	28/09/2018	28/09/2018	90
RABINDRA-NAZRUL SMARAN	09/10/2018	09/10/2018	91

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of trees 2. Restrictions on use of plastic. 3. Tobacco free campus 4. Restricted entry on motor cycles 5. Initiative taken by NSS to clean the college campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES-1 Title of the Practice: Every year the Department of Political Science of Kidderpore College organises Youth Parliament as an interdisciplinary event. 2. Objectives of the Best Practice: The practice aims to raise awareness among the students about parliamentary democracy, constitutional behaviour, ethics and morality. 3. The Context: The Department of Parliamentary Affairs, Government of West Bengal conducts the Youth Parliament Competition in Educational Institutions to develop qualities like leadership and oratory among the students. 4. The Practice: Description: The Youth Parliament is primarily conducted at the college state and national level. The programme is presented as a drama of 45 minutes. It is divided into sessions like the question answer, bill presentation, calling attention and the Zero Hour. Uniqueness: It gives the students a fair idea about the contemporary

issues and about the business of Parliament. 5. Evidence of Success: Students participate irrespective of their departments at the state level, the college won two special prizes namely the 'Best Prime Minister' and the 'Best Speaker' in 2018-19. The entire college participates and the students come to know about the fundamentals of parliamentary democracy. 6. Problems Encountered and Resources Required: Problems Encountered: It is difficult to bring them together for rehearsal as they have classes at different hours. Resources Required: i) Space for rehearsal ii) Availability of stable funds. Iii) Allocation of a proper slot in the class routine for rehearsal (at least once in a week) 7. Notes (Optional): Youth Parliament should be organised in different colleges with the help of a specific cell consists of trained teachers. It should be considered as a permanent heritage for all the time.,

BEST PRACTICES-2 Title of the Practice: Every year on 6 th December Kidderpore College women's Forum organises an awareness programme on communal harmony. 2. Objectives of Best Practice: The objectives of this practice are: i) to raise awareness among the students regarding the maintenance of communal harmony. ii) to ensure the protection of the women during riots. iii) to impart an idea about the diversity of culture in our country. 3. The Context: Celebration of this day aims at the elimination of religion conflicts and at creating a bonds among the teachers and the students, in the hope that will be reflected in the larger Indian context. 4. The Practice: Kidderpore college, like other institutions of higher education in India instils social values and responsibilities in the students. Every year, the college in collaboration with the NGO "SWAYAM" organises this programme which consists of lectures, documentary films, games, poster presentation, panel discussion on the importance of communal harmony. This practice brings the students under the umbrella of unity and humanity. 5. Evidence of Success: The students of the college irrespective of caste, creed and colour participate in this programme. The students share their thoughts unhesitatingly, and their views reveal their dreams about living in a country where all the communities are of equal standing and are treated without discrimination. 6. Problems Encountered and Resources Required: Problems Encountered: Although extremely rare, it has been noticed that some students (very few in number) come up with narrow sectarian ideas. Resources Required: A steady flow of funds would enable this programme to be organised on more than one day, as this would spread the message better, 7. Notes (Optional): All educational institutions should organise this programme as the purpose is to spread the spirit of communal harmony.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kidderporecollege.com/wp-content/uploads/2016/02/BEST-PRACTICES-2018-19.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is situated in south west corner of Kolkata-Kidderpore. Demographically this area is populated with more minority people who are poor and belongs to labour classes. The educational background of the locality is very poor due to poverty and other socio economic conditions. The college was established initially to upgrade the neighbouring population and introduce them to higher education that will directly or indirectly impact on the socio economic conditions of Kidderpore. There is no space to study. There is no guidance at home and the environment is highly adverse for studies. Our college provides the basic infrastructure and encouragement to the people for their upliftment. The vision of the college is not only to impart traditional teaching but also encourage them to contribute to their society. The

institution took a series of initiatives regarding the local community residing in the slum adjacent to the college in the Kidderpore area. The NSS units of the college are very active in the extension activities related to social upliftment. A free Health check-up camp for the local people especially for the women and children was organised. The students of NSS units were directly involved in cleaning the campus of the college as well as in arranging an awareness campaign on how to keep one's surrounding clean for the local slum area. A sit and draw competition was organised to involve the local children. The NSS team went to the local slum area to conduct an awareness campaign on hygiene and how to protect themselves from vector borne diseases.

Provide the weblink of the institution

<http://kidderporecollege.com/>

8.Future Plans of Actions for Next Academic Year

? To improve the security arrangement of the college and ensure the security of the property of the college. ? To put a cover of steel on the roof of the college library. ? To start some add on Courses or certificate courses for the students. ? To encourage facilities to do more doctoral and postdoctoral research work. ? To lesser the amount of electric bill as well as to use renewable energy resources. ? To make attempts for the installations of solar energy with the help of technical experts from the concerned authority. ? To improve the infrastructure of the laboratory of department of Journalism and Mass Communications and to buy more computers, speakers, cameras headphones for the students. ? Due to introduction of CBCS in all the BA/BSc and B.Com honours and general courses, more classrooms are needed. Since there is no scope to increase the space of the college quickly, it was proposed that duration of college timing will be changed and some departments can start their classes from the morning. ? College authority will give complete support to the part time, contractual and guest lecturers to complete the procedure of West Bengal Govt order to give them the designations of State Aided College teachers.