



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KIDDERPORE COLLEGE
Name of the head of the Institution		Dr Abhijit Ganguly
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324597900
Mobile no.		9830129750
Registered Email		kidderporecollege@gmail.com
Alternate Email		admin@kidderporecollegeonlineexam.com
Address		2 & 3 Pitamber Sircar Lane, Kidderpore
City/Town		Kolkata
State/UT		West Bengal
Pincode		700023
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Sudakshina Sarkar Roy
Phone no/Alternate Phone no.	03324597900
Mobile no.	9830779811
Registered Email	2022iqackdpc@gmail.com
Alternate Email	admin@kidderporecollegeonlineexam.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://kidderporecollege.com/wp-content/uploads/2022/07/62caf1380d7ed_aqar_report.pdf">http://kidderporecollege.com/wp-content/uploads/2022/07/62caf1380d7ed_aqar_report.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://kidderporecollege.com/wp-content/uploads/2022/07/Scan-27-Jul-2022-2-A.pdf">http://kidderporecollege.com/wp-content/uploads/2022/07/Scan-27-Jul-2022-2-A.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.5	2004	03-May-2004	02-May-2009
2	B	2.12	2016	05-Nov-2016	04-Nov-2021

<b>6. Date of Establishment of IQAC</b>	13-Sep-2005
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

IQAC Meeting	06-Sep-2019 1	10
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	SALARY	GOVB	2020 365	36654072
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.Introduced add on course in commerce on Certified Accounting Technician in collaboration with ICWAI. 2.Arrangement of blood donation camp. 3.Organised extension lectures, intercollege quiz competitions for enhancement of quality education. 4.Arranged several career counselling programs for the students to choose right direction in their career.5. Organised awareness programs on consumer rights to make the students aware of rights as a consumer.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To set up language lab and give more emphasis on spoken English	Quotations are invited from the concerned authority . It was decided

	that in the ground floor one room will be converted into language lab as well as ICT class room to increase the use of ICT in teaching learning.
To introduce add on course in commerce	Department of Commerce started an add on course on Certified Accounting Technician in collaboration with The Institute of Cost Accountants of India
To upgrade the laboratories of the department of Journalism and Mass Communication and the department of Geography	Two more computers are purchased for the department of Journalism . Software are upgraded and a smart T.V was bought for the department of JRN. A projector was installed for the department of Geography.
To shift the classes of department of Commerce in the morning to solve the problem of shortage of class rooms	The department of commerce started the classes in the morning session.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	12-May-2022

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	27-Feb-2020
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the UG syllabus is created and managed by the University of Calcutta therefore Kidderpore College follows it as sincerely as possible. The academic calendar and the course structure are created in accordance with the affiliated university and are displayed on the website prior to the start of admissions each year. To guarantee successful curriculum implementation, the newly-

inducted students are exposed to the institution's overarching vision and goal through an orientation programme at the beginning of each session. The academic calendar, which includes the complete syllabus as well as the overall examination pattern and the number of lectures assigned to each unit/module, is then distributed by the relevant departments. At the beginning of each academic year till 2017-2018, the departments hold meetings with their respective faculties to distribute the curriculum. For B.COM honours and general, the CBCS system was implemented in 2017-18. Both the B.A. and B.Sc. honours and general semester systems were implemented in 2018-19. In 2019-20 sessions, a new Skill Development Course was introduced with the name "Certified Accounting Technician" by the department of Commerce under the guidance of the Institute of Cost Accountant of India in 19.07.2019. It is a one year course and 23 students had enrolled for the first year in this course. It is noteworthy to mention that Kidderpore College is the only recognised Regional Coaching Centre under Calcutta University that is providing coaching to the students. And after the completion of the course certificate is awarded by the institute. According to UGC guidelines, remedial classes are also held for academically weaker students from various categories. Regular evaluations, in the form of internal and tutorial tests helped teachers and students both; to assess their progress under the annual system. Regular class tests allow teachers to assess students' academic growth under the semester system. Classroom lectures are primarily delivered using the chalk and talk method. Few departments have LCD projectors, laptop computers, and foldable screens with pedestals for PowerPoint presentations, if needed. Faculty members make good use of these in their lecture demonstrations. Extension lectures by eminent personalities from the relevant fields also contribute to the students' understanding. Film screenings and video clips on syllabus-related topics, followed by question-and-answer sessions, are frequently organised by departments such as Journalism and Mass Communication and English, to break the monotony of classroom lectures and energise and inspire students to think outside the box. Students are encouraged to think independently, to raise questions, and to participate in debates and discussions among themselves, as well as in meaningful dialogues with faculty members.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certified Accounting Technician	NA	19/07/2019	90	Exposure to environments under which different or organizations work. On-job experience of practical aspects of Accounting	Application of theoretical knowledge of Accounting to practical situations in different functional areas of Accounting. Developing disciplined attitude required to become an Accountant

#### 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	HONOURS	01/07/2017
BCom	GENERAL	01/07/2017
BA	BENGALI	01/07/2018
BA	EDUCATION	01/07/2018
BA	ENGLISH	01/07/2018
BA	HINDI	01/07/2018
BA	HISTORY	01/07/2018
BA	JOURNALISM & MASS COMMUNICATION	01/07/2018
BA	PHILOSOPHY	01/07/2018
BA	POLITICAL SCIENCE	01/07/2018
BA	URDU	01/07/2018
BA	GENERAL	01/07/2018
BSc	ECONOMICS	01/07/2018
BSc	GENERAL	01/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	23	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	POLITICAL SCIENCE	15
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback from students on various aspects of teaching, evaluation, and facilities of the college are collected by the faculty members during the academic session. The Principal also interacts with students and encourages feedback. Feedback from parents/guardians are received during parent-teacher meetings and parents are encouraged to meet teachers to discuss student progress as and when required. Teachers were asked for their opinions on two broad aspects: infrastructure and work environment. Feedback taken from the stakeholders is compiled, scrutinized, and utilized, to improve the overall development of the institution. The feedback data are analyzed and presented to the teacher's council for discussion. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve teaching outcomes.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI ENGLISH HINDI URDU EDUCATION HISTORY JOURNALISM & MASS COMMUNICATION PHILOSOPHY POLITICAL SCIENCE	362	395	172
BSc	ECONOMICS	12	5	2
BCom	HONOURS	105	143	99
BA	GENERAL	490	536	374
BCom	GENERAL	220	304	190
BSc	GENERAL	150	10	5

[View File](#)

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1817	0	34	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	35	11	3	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is mentoring, with a difference, in Kidderpore College. The different departments keep a close watch on the academic performance of their students, and also try to help them out in case of personal difficulties. Every teacher of the institute shoulders from the very beginning of the admission process. The College follows on line admission procedure as per the recommendation of the University of Calcutta, with which the College is affiliated as well as of the Higher Education Department, Govt. of West Bengal. The students are guided by the teachers of the college through the college Help Desk. Regarding choice of subject combinations, all probable options are being explained to the students through E-prospectus and also through college Help Desk. The Admission Committee is directly involved in the admission process of the students. Preference of each student is given priority regarding their choice of subjects. Moreover, students are allowed to change subject combinations within a time span as specified by the University of Calcutta. Teachers play a pivotal role during this time in selecting combination according to their interest and capacity. On the very first day of the college, counseling of the students begin with one welcome address by the Teacher-in-Charge. Students are also informed about code of conduct. They are informed about various facilities (library, canteen, poor aid fund, minority scholarship etc,) of college by organising orientation program. Once the classes begin teachers also start getting familiar with students and categorize them according to their picking-up capabilities. Annual Parent –teacher meeting also help us to monitor the performance of the students. Teachers always assist them regarding academic affairs not only in the class room but also outside the class room whenever they seek help. Students' performance is monitored through regular class tests, internal examinations, mid-term examinations, practical and project work.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1817	38	1:48

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	38	1	3	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year



Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS and GENERAL	Semester 1	05/02/2020	23/09/2020
BA	HONOURS and GENERAL HONOURS and GENERAL	Semester 3	05/02/2020	23/09/2020
BCom	HONOURS and GENERAL	Semester 1	15/02/2020	10/07/2020
BCom	HONOURS and GENERAL	Semester 3	12/02/2020	24/07/2020
BSc	HONOURS and GENERAL	Semester 1	05/02/2020	23/09/2020
BSc	HONOURS and GENERAL	Semester 3	05/02/2020	23/09/2020
BCom	HONOURS and GENERAL	Semester 5	12/02/2020	23/09/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the institutional level, the college follows certain evaluation procedures of its own in addition to the university (University of Calcutta) recommended evaluation procedures through Mid Term Test, Tutorial and Internal Assessment in the Semester system. The college introduced project-based evaluation systems in the Honours courses where viva-voce allows the students to express their original views and the examiner is also able to fathom the critical depth. Some Departments are also evaluating through organizing debates, extempore, group discussion, seminar presentation, Power point Presentation, Recitation etc. All departments have a regular schedule for internal evaluation through objective tests and the emphasis is on self-evaluation so that the candidate is able to rectify and learn simultaneously. Continuous evaluation of the students enables them to do better in the next examinations and special attention is given to the slow learners. Parents are kept informed about the performance of their wards. Feedback from students is collected to prepare the institution for a better tomorrow. This continuous internal evaluation is led by the Examination Result Committees of the college with the approval of the IQAC . Various committees under IQAC are working in conjunction with each other to take decision about the evaluation procedure. After Lockdown due to Corona Pandemic online class taking started and some department introduced online evaluation through Google Form.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the college prepares an academic calendar and adheres to that for conducting examinations and other events held in college. For the preparation of the academic calendar, the college has to follow the rules regulations of University of Calcutta to which the college is affiliated. The dates of different examinations are set by the said university and the college accordingly follows those dates and fixes up the dates of internal examination of the college. The dates of mid-term and test examination are mentioned in the academic calendar. Apart from course work and examination, many academic, social and cultural activities of the college are performed by the students.

Academic activities like seminars, workshop, debate, youth parliament and study tours are held and their tentative dates are pre decided in time. Cultural programmes like observation of birth anniversaries of renowned personalities, annual function, cultural competition, Saraswati Puja are clearly mentioned in the academic calendar. Preparation of the academic calendar is accomplished by various committees under the supervision of the IQAC. Teachers of all the departments make a teaching plan which is inclusive of the distribution of syllabus, execution of syllabus and the evaluation of the students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kidderporecollege.com/wp-content/uploads/2022/06/PROGRAMME-OUTCOME-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HINA	BA	HINDI	6	6	100
URDA	BA	URDU	7	7	100
ENGA	BA	ENGLISH	10	9	90
PLSA	BA	POLITICAL SCIENCE	1	1	100
NIL	BCom	HONOURS	38	10	26
NIL	BCom	GENERAL	21	9	43
NIL	BA	GENERAL	70	28	40
ECOA	BSc	ECONOMICS	0	0	0

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kidderporecollege.com/wp-content/uploads/2022/07/Scan-27-Jul-2022.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	Nil	Nil

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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NA	NA	
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	Nil	Nil	Nil
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ECONOMICS	3	3.58
International	MATHEMATICS	1	4.53
National	BENGALI	6	Nil
National	COMMERCE	2	Nil
National	HINDI	2	Nil
National	POLITICAL SCIENCE	1	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Structural change and economic	Pilu Chandra Das	Structural Change and Economic	2019	3.579	Kidderpore College	12

growth in India.		Dynamics				
Can massless wormhole mimic a Schwarzschild black hole in the strong field lensing?	Amrita Bhattacharya	The European Physics Journal Plus	2019	4.53	Kidderpore College	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	NA
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	10	7	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Library Day	NCC	4	10
Clean Campus Mission ( Swachh Bharat Program)	NCC and NSS	4	30
International Yoga Day	NCC and NSS	5	60
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	NCC and NSS	Clean Campus Mission (Swachh Bharat Program)	4	30
	NCC and NSS	International Yoga Day	5	60
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	11.09

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Partially	3.0	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5269	168264	284	96952	5553	265216
Reference Books	148	58301	0	0	148	58301
e-Books	164300	5750	0	0	164300	5750
Journals	83	10260	0	0	83	10260
e-Journals	6000	5750	0	0	6000	5750
CD & Video	20	1599	0	0	20	1599
Others(s pecify)	10	6338	0	0	10	6338
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	23	0	0	0	4	16	80	16

Added	3	0	0	0	0	0	0	0	3
Total	62	23	0	0	0	4	16	80	19

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NANIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	5.62	6	5.46

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Physical accommodation (Building) Our college has been facing an accommodation problem for a long time. The main problem arises regarding the allotment of classrooms to the departments. The building committee has suggested constructing of annex building on the adjacent land property of the college. The process of its execution is still in progress. The repair and maintenance of the water purifiers, CCTV etc are done by an external agency every year. Computer Laboratories The upgradation of the computer systems is generally done every year. To fulfill the emergency demands, the individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers ,its accessories and laptop projectors is done whenever needed. Sports facilities: Outside footwear is strictly prohibited on the treadmills or any other machines, so the students are asked to bring along a proper gym shoe for work-out purpose. All gym users are suggested to use personal towel at all time. They are asked to return all gym equipments, dumbbells, and free weights to their designated place after use. Geography Lab The geography lab has been made as a complete IT enabled room where all the practical and theory classes are organised based on power point presentation, relevant videos, software and other e- materials. The lab has been provided with a big map shelf with more than 100 topographical sheets of both old and new series. The lab also has 10 satellite images and more than 20 aerial photographs. The lab has been made as a student friendly zone, where all the necessary practical equipments like drawing pages, colours, rotting pens, scales, protractor, compass etc are given to the needy students. An arrangement has been made for eight large tracing tables so that students can easily trace and draw important diagrams.</p>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Student Aid Fund	86	38200
Financial Support from Other Sources			
a) National	Minority Scholarship granted by the Government of West Bengal, Kanyashree granted by the Government of West Bengal	673	4725000
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	Nil	0	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Cell, Kidderpore College	0	274	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year



Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NA	NA	NA	NA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nil
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student union of the College got dissolved after June 2019. After that no further election of the Students' Union was held. However there was a student representative in the IQAC of the College. He looked after the interest of the student community of the College. At the initiative of the IQAC the students of the College participated in various cultural and extracurricular activities in the College. The students participated in the regular activities of the NSS like Clean The Campus, Tree plantation, programmes organised by the Women's Forum and the Culture subcommittee of the College throughout the session. They organised a grand Freshers' Welcome in honour of the newly admitted Ist Semester students.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Kidderpore College has a well organized Alumni Association duly registered. The Alumni Association plays a progressive role at times of social and economic crises. The Alumni Association also performs several socially beneficial activities from time to time. • It also organized a Blood Donation Camp to mitigate the crisis of blood deficiency on 27.8.2019

5.4.2 – No. of enrolled Alumni:

101

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association holds regular meetings for conducting the routine activities. A meeting of the Alumni Association was held on 14.8.2019 to discuss on the following agenda: 1. To increase the membership of the Association by encouraging more and more passed out students to join the Association. 2. It was also decided that a Book Bank would be created by the Alumni for the underprivileged students. 3. To mitigate the crisis of safe drinking water at the time of summer season a tap was decided to be installed in the area adjacent to the College. The meeting of the Association was held to review the progress of the activities conducted so far and encourage more and more pass outs of the College to join the Alumni Association.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management in frequent consultation with the College Governing Body. The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. All the decisions related to college development, infrastructure and adding new courses, budget allocation to various activities of the college are taken by a democratic and participative management system in which the teaching, non-teaching staff students all contribute. A decentralized administrative system provides the best facility to the students. Before implementation of any important measure the Principal discusses it with the different stake holders in meetings, funds are mobilized and decisions are taken. For instance, (1) Purchase Committee: Our Institute follows the standard operating procedure not only in the financial but in academic and administrative activities. It is mandatory to each and every college to carry out its audit within the stipulated time. To purchase any stationary or equipments the HODs gives a letter to the Principal mentioning the requirements which is forwarded by the Principal to the Purchase Committee. The committee consisted of The Principal, Bursar, Governing Body Representatives, Few Senior Teachers, and few Non-teaching Staff. The Committee communicate to the vendors requesting to submit their quotations. After receiving these quotations envelopes are opened in the presence of all members. The Committee discussed the reputations, prices, and quality of the products that they claimed in their quotations, including its warranty period. In the presence of the Principal, order was placed on the same day. Thus, the process of any purchase is executed through such a transparent way where teachers, administrative staff and Students are involved. The college ensures decentralization and participative management (2) Library Committee: This committee consists of the Principal, Librarian, Coordinator IQAC, all HoDs, teacher representatives of the Governing Body. The funds available for buying books for the students are divided almost proportionally to all departments. All HODs make a requisition list of book from the teachers of the department put requisition to the publishers. Thus it is ensured that the needs of all are ensured and funds are used in the best possible manner through a process of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The College is affiliated to University of Calcutta and follows the CBCS curriculum as prescribed by the University. The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories as per government directives. Online Admission including online payment facility in both UG level. Online admission is made strictly on the basis of merit. Strict observance of Govt. rules and norms prescribed by the affiliating University.</p>
Industry Interaction / Collaboration	<p>As the College is affiliated to University of Calcutta and follows the curriculum as prescribed by the University, there is no scope of industry interaction regarding framing of syllabus. Several Career Counselling Programmes have arranged for the students during the year for placement opportunities after the UG course.</p>
Human Resource Management	<p>The college organized workshops for new syllabus (CBCS) for B.A., B.Sc. B.Com. courses and teachers are encouraged to attend professional development programmes like Orientation Programme, Refresher Course, Short-term Course, Faculty Development Course organised by other colleges and other universities for acquiring necessary skills for effective delivery of the curriculum. Computer training programmes are arranged by the IQAC for teachers, students non-teaching staff. Grievance Redressal Cell, Anti-ragging Committee, Internal Complaints Committee, Right to Information Cell have been set up for safety security of all related to the college. Promotion policy of the Higher Education Department is followed. Provident Fund, Gratuity and Leave Encashment benefits. The College gives performance recognition by felicitating the retired staff members. The College has a well maintained leave record system for the teaching and non-teaching staff. College provides duty leave to the teachers for attending seminars, symposia, workshops and invited</p>

lectures and study leave for advanced study/research. The teachers have a well maintained appraisal system. The non-teaching staff have well assigned job specifications and are regularly monitored.

Examination and Evaluation

The external examination is conducted by the University per semester. The college is authorized to conduct Internal assessments Tutorials / Practical. The marks of Internal Assessment / Tutorials are sent to the University through the University Portal. The schedules for Internal as well as other activities as per CBCS guidelines (B.Com.) and old guidelines (B.A. B.Sc.) are categorically mentioned in the academic calendar and are conducted accordingly. The answer scripts of internal examinations / mid-term examinations are evaluated and necessary suggestions are given by the teachers so that students feel confident and can do better in their Semester-end Examinations. The students' projects are carried out under the supervision of the concerned teacher.

Teaching and Learning

Conventional classroom teaching is blended with use of ICT to make the teaching learning process more learner centric. YouTube assisted learning, experiential learning, participative learning. Problem solving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, departmental quiz, paper presentation by the students, projects, group assignments, educational tours, field trips and industrial visits. It is in each class that a group of selected students will give a presentation on the topic given by the concerned faculty and added advantages of this Power Point presentation is that student take active interest in learning and gain from each other experiences and ideas. Every group of students try to give new knowledge on the particular topic. Review meeting with students also helps to improve the teaching learning process.

Curriculum Development

The University of Calcutta introduced CBCS for B.Com. UG programme which the college follows the same. Each Semester

includes internal assessments of 80 marks each paper, and 75 compulsory attendance for each paper. So the core concern of the institution is to attain and sustain quality teaching and learning so that our students perform better in their University Examinations and are confident and capable of joining Higher Education after completing the course. For an effective curriculum delivery various student centric teaching methods are used. Enrichment programmes are also organised by different departments of the college for student to update their knowledge make them actively participate in the interaction session. Feedback from all students are collected, analysed and kept with the department.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college regularly uses online payment facility through various payment Gateways like Bill Desk 3rd party transaction system etc
Administration	Notice display system for students and other stakeholder. Regular exercises of e-tendering process. Regular exercises of PFMS portal to upload expenditure related to Govt. fund. Submission of retirement related documents through e-pension portal.
Finance and Accounts	Fully computerised office and accounts section. Maintaining the college accounts through Tally ERP 9.0.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through tailor-made software. Implemented online CBCS semester information system for UG Courses
Examination	All the notices regarding examination are displayed on the college website so that they can be accessed by students at anytime from anywhere. The affiliating University has implemented e-governance through different modules like examination form fill-up, examination marks uploading and publication of marks through University Portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAMME	1	08/08/2019	28/08/2019	21
REFRESHER COURSE	1	13/09/2019	26/09/2019	14
REFRESHER COURSE	1	19/11/2019	02/12/2019	14
REFRESHER COURSE	1	10/02/2020	24/02/2020	14
SHORT TERM COURSE	1	13/04/2020	25/04/2020	07
ORIENTATION PROGRAMME	1	04/06/2020	01/07/2020	28
SHORT TERM COURSE	1	20/06/2020	30/06/2020	11
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Special Leave to Pursue Research And Further Education,	Provident Fund, Child Care Leave, Maternity Leave Festive Advance	Free/Partially Free Studentship, Minority Scholarship, Merit Cum

Child Care Leave,  
Maternity Leave Festive  
Advance

Means Scholarship,  
Students' Aid-Fund  
Scheme, Awards, Prizes.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well-planned financial management system in which State Government provides a lion's share of funds for running the institution and the UGC also provides infrastructural and development grants. The external audits are done by the government appointed auditor while internal audit of the college is done by the internal auditor. Daily transactions are verified by the Bursar of the college. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the competent authorities. The external audit team verifies all the financial documents related to the public funds utilized by the College following government rules.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

1582916

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(i) Regular meetings are held as and when required (ii) Actively participated in College Annual Social.

6.5.3 – Development programmes for support staff (at least three)

(i) ICT Training Programme (ii) Hands on Training of Online Admission Process (iii) Hands on Training of University Registration Process under CBCS (UG) (iv) Computer Training (v) Organising sports event for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) Special focus on Research Activities by staff (ii) Library automation (iii) Training has been organised to strengthen ICT based teaching learning process (iv) Child Care Leave for Teaching Non-teaching Staff has been introduced

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No



d)NBA or any other quality audit

No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Programme for 1st year students in different slots	09/07/2019	09/07/2019	09/07/2019	300
2019	Blood Donation Camp	27/08/2019	27/08/2019	27/08/2019	72
2019	Career Counselling Programme with Lalani Computer Academy	07/08/2019	07/08/2019	07/08/2019	41
2019	Independence Day Programme	15/08/2019	15/08/2019	15/08/2019	76
2019	Career Counselling Programme with ARENA Multimedia	21/08/2019	21/08/2019	21/08/2019	62
2019	Career Counselling Programme with Employment Exchange	30/08/2019	30/08/2019	30/08/2019	47
2019	Teachers' Day Celebration	05/09/2019	05/09/2019	05/09/2019	150
2019	Career Counselling with Procter Gamble	09/09/2019	09/09/2019	09/09/2019	68
2019	Rabindra Smaran	11/09/2019	11/09/2019	11/09/2019	65

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Gender Equality	06/12/2019	06/12/2019	42	28
Installation of Vending Machine in Girls' toilet	10/12/2019	10/12/2019	42	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Survey for environmental consciousness by the UG Students 2.Use of LED lights which save power 3.Waste Management Using Differently Coloured Dustbins 4.Wall Magazines

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	27/08/2019	1	Blood Donation Camp	promote voluntary blood donation amongst the students	72
2019	1	1	10/12/2020	1	Consumer Rights Awareness Program	to make the students aware of their rights as a consumer	52

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	Rules and regulations of the college and code of conduct for students are clearly written in

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
COMMUNAL HARMONY DAY	06/12/2019	06/12/2019	70
INTERNATIONAL MOTHER LANGUAGE DAY.	21/02/2020	21/02/2020	80
INDEPENDENCE DAY CELEBRATION	15/08/2019	15/08/2019	76
HINDI DIWAS	25/09/2019	25/09/2019	98
RABINRA SMARAN	11/09/2019	11/09/2019	65

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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of trees 2. Restrictions on use of plastic. 3. Tobacco free campus 4. Use of Dustbins in each floor 5. Initiative taken by NSS to clean the college campus

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

**Best Practices 1. Blood Donation camps**

1. Title of the practice: Kidderpore College frequently organizes Blood Donation camps considering it a responsibility towards the society. 2. Objective of the best practice: The objective of this camp is to break the various taboos regarding blood donation among people and promote voluntary blood donation amongst the students. As blood can only be procured from another human being, blood banks and critically ill patients completely depend on their fellow citizen for this need. A blood donation camp in an educational institute like ours aims to raise the awareness among our students that "blood donation is the best kind of donation." 3. The context: The scarcity of blood in blood-banks and hospitals is a very evident problem in our country. Many unfortunate deaths are caused by the unavailability of correct blood group in a short notice. Moreover, Thalassemia patients mostly depend on blood donation camps happening around them, as the blood-banks cannot meet their requirement due to the scarcity of blood. Specifically in summer, the blood-banks face a huge deficit of blood, especially the rare blood groups like AB, AB-, Bombay blood group. One of the reasons of this want of blood is certain taboos regarding blood donation among common people. Kidderpore College is located in a very old province of West Bengal where taboo regarding blood donation is deeply rooted. In this context, Kidderpore College organized the camp in the hope of breaking those taboos in an effective manner, and contributing to replenish the deficit of blood. 4. The Practice: The afore-mentioned blood donation camp was organized by the NCC NSS unit, along with the Alumni Association of Kidderpore College on 27th August, 2019, in collaboration with SSKM Blood Bank. Two eminent doctors from SSKM Hospital came to supervise the entire programme. There was a Mobile medical van present outside the college with all necessary requirements to preserve the collected blood. The donors were asked to give details about their health related issues before donation. Doctors checked the weight, blood pressure and body temperature of every donor before the donation. The blood donation camp received a very good response from the faculty members and the students. Total Number of blood donors was 50. Many teachers and non-teaching staff took part in the camp. A large number of students donated blood. Students, who could not

donate blood because of some health problems like anemia, volunteered to conduct the camp efficiently. Uniqueness: A new-found encouragement was there and awareness regarding saving life through blood was created among the students after attending the camp. The former fear of donating blood was erased from the minds of the students to a great extent. 5. Evidence of Success: The blood donation camp became a success as many students came to participate in the camp. 50 Units of blood were procured from this camp and were donated to the SSKM Blood Bank. Photos of that day presenting the Faculty members and the students donating blood are attached as part of the evidence. 6. Problems

Encountered Resources Required: Problems Encountered: Several problems presented themselves while organizing the blood donation camp. Deeply rooted taboo and fright regarding donation of blood is one of them. Many scared students had to be thoroughly counseled before the camp by the teachers in order to get rid of that fear. Another problem was lack of fund as well as space, Kidderpore College being an institution facing the problem of lack of space. Resources Required: A massive campaign is required in order to organize a more successful blood donation camp, where the residents of the adjoining locality will also take part. For this, the problem of space needs to be solved.

Moreover, a separate fund is required for arranging this types of medical camps and blood donation camps. Best Practices 2. Tree Plantation. Objectives of the

Practice: Trees, being the utmost important element of the great ecological system, are very crucial in our fight against global warming and rapidly increasing pollution. The objective of our tree plantation programme is to raise awareness among our students about the abruptly decreasing number of trees in metro cities like Kolkata in India, and secondly, to do our bit to save the earth from the looming destruction caused by pollution. The Context:

In the era of climate change, when the earth is facing almost a mass extinction in the coming years because of the rising temperature and rising of sea level as a result of global warming, it is our first and foremost duty as citizens to plant as many trees as possible, keeping in mind the types of suitable trees for the local soil. Apart from fulfilling the most important need of us, i.e. oxygen, trees contain cyclone-resistant qualities, reduce heat, reduce impact of natural disaster, provide a natural filtration system, resulting in cleaner water, and protect the natural flora and fauna. Hence our college regards the plantation of tree an absolutely necessary task as our college is situated in a metro city, where the trees are becoming extinct gradually. The Practice: Every

year our college organises several tree plantation programmes in order to inculcate awareness within our students. The NSS unit of our college regularly arranges campaigns promoting tree-plantation. Many tree-plantation programmes were organised in the months of July, September, and February. Uniqueness: The plantation programme, organised by the NSS unit of our college created a new-found enthusiasm among the students. Many students brought saplings and herbal seedlings from their home gardens in order to make the endeavour a success.

Evidence of Success: Within one year, our college has planted many plants, like Longan, Bombax, Tabernaemontana, Garden Croton, which are suitable for our soil. Moreover, as our college campus does not possess that much space, our students constructed several mini wall-gardens, using spare plastic bottles and containing many herbal medicinal plants. These mini gardens are taken care of by the students themselves. Problems encountered Resources required: Problems

Encountered: As the year passes, some of the saplings died due to heavy rainfall. Some plants became the food of the cattle roaming about the surrounding. Though the teachers and the students watered and fertilized the plants regularly, some of them died for some unknown reason. Resources

Required: More awareness campaigns are required in order to raise proper awareness regarding the benefits of tree plantation within common people. Suitable trees need to be planted in different types of soils, as all types of plants are not suitable for all types of soil. For example, Eucalyptus trees are suitable for hilly areas, and massively unsuitable for plain land like

Kolkata, as it reduces the level of groundwater rapidly. One needs to keep these things in mind while planting trees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kidderporecollege.com/wp-content/uploads/2022/07/Best-Practices-1.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is situated in south west corner of Kolkata-Kidderpore. Demographically this area is populated with more minority people who are poor and belongs to labour classes. The educational background of the locality is very poor due to poverty and other socio economic conditions. The college was established initially to upgrade the neighbouring population and introduce them to higher education that will directly or indirectly impact on the socio economic conditions of Kidderpore. There is no space to study. There is no guidance at home and the environment is highly adverse for studies. Our college provides the basic infrastructure and encouragement to the people for their upliftment. The vision of the college is not only to impart traditional teaching but also encourage them to contribute to their society. The institution took a series of initiatives regarding the local community residing in the slum adjacent to the college in the Kidderpore area. The NSS units of the college are very active in the extension activities related to social upliftment.

Provide the weblink of the institution

<http://kidderporecollege.com/>

### 8.Future Plans of Actions for Next Academic Year

- To install solar panel on the roof top of the college building.
- To encourage outgoing students for contribution of their old books for needy students.
- To install some relevant software to conduct the online classes in the pandemic situation.
- College premises will be disinfected (sanitised) at regular interval.
- Sanitizer spray machines will be fitted at the entrance of the college as well as at the entrance of staff room, office room.
- Webinars shall be organised for students and teachers.
- Financial assistance (to meet the internet bill, to purchase mobile phones) shall be provided to the needy students through the departments during pandemic.
- Online counselling to be provided to the students during pandemic.
- Alumni will be engaged in relief works during pandemic (providing food packets, necessary medicines, masks, sanitizers etc to the college adjacent underprivileged people).