

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution	KIDDERPORE COLLEGE
1.2 Address Line 1	2 & 3 PITAMBER SIRCAR LANE
Address Line 2	
City/Town	KOLKATA
State	WEST BENGAL
Pin Code	700023
Institution e-mail address	kidderporecollege@gmail.com
Contact Nos.	033-2459-7790 /7900
Name of the Head of the Institution:	DR.Diba Hashmi.
Tel. No. with STD Code:	033-24597790
Mobile:	9831734031

Name of the IQAC Co-ordinator:

DR.Subrata Bagchi.

Mobile:

9836599476

IQAC e-mail address:

kdpciqac@gmail.com

**1.3 NAAC Track ID** (For ex. MHCOGN 18879) WBCOGN11333 kidderpore college, kolkata

**1.4 Website address:**

www.kidderporecollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

#### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	72.5	2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.6 Date of Establishment of IQAC :**

DD/MM/YYYY

13/09/2005

**1.7 AQAR for the year (for example 2010-11)**

2015 -16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ 2004-05 \_\_\_\_\_ (08/12/2005)
- ii. AQAR \_\_\_\_\_ 2005-06 \_\_\_\_\_ (02/01/2007)
- iii. AQAR \_\_\_\_\_ 2006-07 \_\_\_\_\_ (08/12/2008)
- iv. AQAR----- 2010-11----- (23/11/2015)
- v. AQAR----- 2011-12----- (24/11/2015)
- vi. AQAR----- 2012-13----- (26/11/2015)
- vii. AQAR----- 2013-14----- (-27/11/2015)
- viii. AQAR----- 2014-15----- (28/11/2015)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☒

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA,  
KOLKATA

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

## 2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

0

2.4 No. of Management representatives

2

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

6

2

4

2.11 No. of meetings with various stakeholders:      No.      Faculty

Non-Teaching Staff      Students      Alumni      Others  

2.12 Has IQAC received any funding from UGC during the year?    Yes      No

If yes, mention the amount         ☒

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.      International      National      State      Institution Level    1

(ii) Themes

1. A Seminar was organised to discuss the details of preparations the college should make to face NAAC Peer Team. Prof. Sudipti Banerjee of the Commerce department of the University of Calcutta delivered an audio-visual lecture concerning the issue on 22.09.15 in the College.

2.14 Significant Activities and contributions made by IQAC

- 1.The IQAC suggested the formation of Alumni Association as a formal and registered organisation.
- 2 The IQAC advised the college management to arrange extensive meetings with the inhabitants of the occupied land adjacent to the College building, in order to convince them to leave their houses (certainly with adequate rehabilitation) so that the College authority can make use of this land to facilitate the construction of the Science Block of the College.
- 3.The IQAC suggested that Room no 9 should be turned into an ICT enabled room.To materialise this suggestion several instruments were purchased which are ready to be installed in Room no.9.
- 4.As per the suggestion of the IQAC the computer laboratory of the college has been modernised and has been made more student accommodative.
- 5.As per the directive of the IQAC Wifi facility has been made available to both the teachers and the students throughout the college.
- 6.According to the directive of the IQAC the College library has been renovated extensively.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1.Emphasis was laid on the urgent need for providing departmental laptops to every department	1.All the 15 departments of the College were provided with individual laptops.
2. Emphasis was also laid on repairing the college toilets for the students.	2.Initiative in this regard has been decided to be adopted.
3. It was decided that the College must organise aUGC sponsored seminar at the National level.	3. Accordingly efforts were made by the Seminar Committee of the College.
4The Students' Health Home unit of the College was decided to be revived.	4. Accordingly the college reopened the Students' Health Home Clinic to cater to the needs of the college students as well as the students belonging to the neighbouring schools and colleges.
5. The Journalism and Mass Communication department was advised to set up a well-equipped media laboratory to enhance the quality of practical training of the students.	5. The Journalism and Mass Communication Lab set up a well-equipped audio-visual media lab with all modern page making and editing software.
.	

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management ☒ Syndicate ☐ Any other body ☒ Provide the details of the action taken

All the AQARs of the previous years were placed in the IQAC and the Governing Body. After being approved in these two bodies the AQARs and the SSR were uploaded on the College website. Finally all the AQARs and the SSR were submitted to the NAAC.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16	0	0	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	16			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	

Trimester	
Annual	16

1.3 Feedback from stakeholders\*  
(On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☐  
 Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

B.A/B.Sc/B.Com SYLLABUS REVISED BY THE AFFILIATING UNIVERSITY

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	15	10	0	

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

PT- 14

GL- 19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		9	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Some of the departments organised students' seminars for exchange of ideas and dissemination of knowledge. The English department organised inter-college student seminar to boost up the expressional and presentation capacity of the students in their subject.
2. The departments of literature made extensive use of audio-visual tools and techniques to explore the relevant recommended texts.
3. Inter-departmental activities such as Quiz, Student seminars, Teacher-exchange programmes and Group discussions were practiced.

2.7 Total No. of actual teaching days

during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

75% of attendance in both Theoretical and Practical classes is mandatory to appear in the University Examinations. However, sometimes students with less percentage are allowed to appear in the University examinations on providing satisfactory reasons for their absence.

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A /B.Sc(Hons)						
BNGA	05			05		100%
ENGA	07			06		86%
ECO A	NIL					
EDCA	01			01		100%
HINA	16			16		100%
HISA	NIL					
PHIA	NIL					
PLSA	NIL					

URDA	20			20		100%
B.A (Gen)	444			261		59%
B.Com (Hons)	75			19		25%
B.Com (Gen)						

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC suggested that the Teacher-In-Charge and the Heads of all the departments must monitor the performance of the students in the Mid-Term and Selection Tests. For those students who are found to be advanced learners tutorial classes should be arranged while for the weak students remedial classes must be held. Further it was suggested that the parents of the weak learners must be invited to attend parents-teacher meeting at regular intervals so that they can take care of the performance of their wards.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

Administrative Staff	21	6	0	2
Technical Staff	1			

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encourages the members of the Seminar Subcommittee of the college to organise larger number of Teachers' seminars to stimulate the research potential of the teachers. The IQAC advised the Seminar subcommittee to organise a UGC sponsored national level seminar in the College. The said committee accepted the advice and initiated attempts in that direction. The IQAC also advised the teachers to apply for MRP under UGC.

#### 3.2 Details regarding major projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		1,45,000		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	4	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications: NA

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations  
NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from :NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution  
NA

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations NIL International  National  Any other

3.14 No. of linkages created during this year NIL

3.15 Total budget for research for current year in lakhs : NA

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year: NA

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  80 State level

National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="8"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS: None.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="1"/>	
NCC	<input type="text" value="1"/>	NSS	<input type="text" value="2"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- The NSS units I & II organised a *Sit & Draw* competition for the children of the age group 2-12 years of the local community and an awareness programme entitled *Health and Personal Hygiene* along with a Free health check up camp for the people of the slum area adjacent to the college.
- The volunteers of NSS Units I & II participated in the *Cancer Awareness Programme* organised in the College premises held on 2.2.2016 in collaboration with the KK Memorial Institute of Cancer Research, Kolkata.
- The NSS Unit I & II organised a programme entitled *Save the Girl Child* in association with the NGO Anjana Ghosh Memorial Social Welfare Trust on 16.02.2016.
- The Women's Forum of the college organised an awareness programme on *Consumption of alcohol by men and its evil impact on women* in collaboration with the NGO SWAYAM.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18 kt. 11ch	NIL	NA	
Class rooms	18	NIL	NA	
Laboratories	1	NIL	NA	
Seminar Halls	0	0	NA	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	31	29	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		1013890		
Others				

#### 4.2 Computerization of administration and library

1. The software for COSA, installed in the session 2014-15, has been continuing successfully.
2. As per the directive of the IQAC, the college management is initiating efforts in the direction of installing student management software and office management system.
3. As per the directive of the IQAC, the College management has subscribed to the N-LIST e-journal Consortium of INFLIBNET; providing more computers and networking facility to enhance the on-going library automation work.
4. Data entry for OPAC is under process.
5. **Library Website** – It is linked with the College Website. There is a Facebook Page of the Library created for posting the photos of events organised in the library and also to facilitate interaction with the readers.
6. **In-house/remote access to e-publications** – Both in-house and remote access may be achieved through the Library Portal and the British Council Library (BCL) Online Library. There are links to free e-resources databases provided in the Portal.
7. **Library automation** – Library automation has been initiated by installing the e-Granthalaya Library Management software developed by the NIC of Department of Electronics.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3422	926205	nil	nil	3422	926205
Reference Books	118	51725	nil	nil	118	51725
e-Books	85000	999	nil	nil	85000	999
Journals	82					
e-Journals	BCL online library (14000 titles.)	999				
Digital Database	nil	nil				
CD & Video	40	3198				
Magazines	6					

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	39	14	5			4		14
Added	15	Nil						
Total	54	Nil						

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

As per the direction of IQAC individual laptops were provided to all the 15 departments for computerisation of all the departmental works.

As per the advice of the IQAC the Computer Academic Committee is initiating efforts to introduce computer literacy programme for the interested non-teaching staff.

The IQAC also advised the said committee to enable the teachers to explore the new IT innovations.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

.20857

ii) Campus Infrastructure and facilities

2555575

iii) Equipments

.29644

iv) Others

**Total :**

2555575.505

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IQAC encouraged the student volunteers of NSS Units I & II to organise awareness programmes concerning health and hygiene, protection of the rights of the girl child and involve the local community in these programmes. .
2. IQAC encouraged the students to apply for Minority Scholarship Grants and 'Kanya Shree' Scheme sanctioned by WB Govt & took the initiative to disburse the grant.
3. IQAC advised the Women's Forum of the college to organise awareness programmes for the purpose of sensitizing the students towards the evil of alcohol consumption by men and its evil impact on women.
4. IQAC advised the Students' Aid Fund subcommittee to rightfully identify the economically backward students and ensure student freeship scheme to them.

#### 5.2 Efforts made by the institution for tracking the progression

1. The Academic committee meets at regular intervals to keep track of the academic progress of the students by evaluating their performance in Mid-term test and Selection test.
2. The college arranges parent-teachers' meeting on a regular basis and collects feedback from the parents regarding the progress of their wards.
3. The College management takes adequate care to improve the attendance performance of the students in the College .To serve this purpose attendance notices are regularly circulated in classes.
4. The management periodically checks the extension activity related attendance registers to monitor the involvement of students in those activities. The Discipline Maintenance Committee of the College initiates efforts to motivate more and more students to participate in the extension activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1319			

(b) No. of students outside the state

16

(c) No. of international students

Nil

Men	No	%	Women	No	%
	681	51.63		638	48.36

Last Year							This Year						
General	SC	ST	OBC	Physically Challenged	Minority	Total	General	SC	ST	OBC	Physically Challenged	Minority	Total
402	8	0	34	7	1107		418	7	2	9	0	883	1319

Demand ratio

Dropout % nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college used to operate an 'entry into service cell' to impart coaching for competitive exams till 2012. However due to paucity of fund it was discontinued.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations : NA

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

#### 5.6 Details of student counselling and career guidance

1. Under the UGC scheme, the College invites renowned companies and professional agencies to conduct student counselling programmes for various professions .In the session 2015-16 institutions like Brainware, Frankfinn, The Institute of Chartered Accountants of India, Institute of Cost Accountant of India , Ex-in conducted career counselling programmes in the college. Many students in the past years had been given the opportunity of securing training initially and thereafter they were recruited by Metlife, IBM, Frankfinn etc.
2. Apart from career counselling, the teachers also conduct psychological counselling of the students especially the female students belonging to the minority community who have to overcome immense hardships to pursue higher studies.
- 3.As per the advice of the IQAC the College has set up an anti-ragging cell to address the complains regarding psychological harassment arising out of ragging.

No. of students benefitted

280.

#### 5.7 Details of campus placement: NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

#### 5.8 Details of gender sensitization programmes

The Women's Forum of the college organised an awareness programme on "Consumption of alcohol by men and its evil impact on women." in September 2015.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution(Student Aid-Fund)	155	Rs 56450
Financial support from government	27	Rs 1,29,600
Financial support from other sources( <i>Kanyasree</i> Scheme)	28	Rs 700000
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives : None

Fairs : State/ University level  National level  International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

0

5.13 Major grievances of students (if any) redressed: Regarding admission, facilities for students ---  
Matters resolved through discussion and mutual understanding.

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision statement *Tamaso ma jyotirgamaya* articulates the dedication of the College to wisdom. Just as the remedy for darkness is light the remedy for ignorance is knowledge. Kidderpore College aims to promote the students from darkness to light through the realm of knowledge.

Kidderpore college basically deals with first generation learners who happen to belong to a poor economic background. It is therefore a magnificent task to create a minimal academic awareness among them to enable them to make the best use of the mainstream career opportunities. However the College does not remain confined to imparting merely syllabus-based knowledge but to enrich and enable them to serve the nation as better citizens.

6.2 Does the Institution has a management Information System

No. However, the IQAC has advised the College management to install a viable management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

This is outside the purview of the college. It is under the authority of the affiliating university.

6.3.2 Teaching and Learning

1. Remedial coaching classes are arranged for the weak students who need special attention.

2. Tutorial classes are arranged for advanced students where they get impetus for creative thinking and analytical, rational, liberal and intellectual presentation of their thoughts.

Revised 3. The students are encouraged to prepare projects on topics related to their subject.

4. They are taken to educational tours for the enrichment of their knowledge.

5. They are encouraged to present papers in student seminars, group discussions and debates.

### 6.3.3 Examination and Evaluation

Apart from the annual examinations Mid-term test , Selection test and Unit Test have been introduced to evaluate students' performance. Beside this, student seminars are organised periodically where they are asked to present papers.

### 6.3.4 Research and Development

- 1.The IQAC encourages the teachers to take up Minor research projects under UGC as well as to avail of the Faculty Improvement Programme of UGC to complete their dissertations within the stipulated time.
- 1.The IQAC encourages the Seminar subcommittee to organise teachers seminars at regular intervals to enrich the analytical and research-oriented thinking of the teachers.
- 3.The College Library has been improvised with e-books and e-journals of unimpeachable quality to facilitate the research work of the teachers.
- 4.The teachers encourage the students to take up research-oriented projects on the topics related to their subject.
- 5.The students put up departmental wall magazines which reflect their innate research potential.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The library has subscribed to the N – LIST e – journal consortium of INFLIBNET to enable the teachers to access more than 6000 e – journals and 97000 e – books

The library offers around 29000 text and reference books, apart from periodicals, CDs and DVDs.

It also offers institutional as well as online membership of the British Council Library.

It provides free reading room, Book Bank and borrowing facility to the students.

Efforts are initiated to convert room no 9 of the College into an ICT-enabled *smart* room.

### 6.3.6 Human Resource Management

The Human resource of the College is cultivated in a rational and Democratic fashion. The teachers are encouraged to enroll in the Faculty Development Programmes (OPs and RCs) for the enhancement of their teaching quality. The members of the non-teaching staff also get ample opportunity to develop their skills through various training programmes .Recently the IQAC has advised the College management to impart computer literacy training to the interested members of the non-teaching staff. There are multiple subcommittees to cater to the academic, administrative and research needs of the College. Above all using the healthy alliance of the teaching and non-teaching staff the IQAC endeavours to exploit every possible expertise of the College to turn the Institution into an ideal centre of higher education.

#### 6.3.7 Faculty and Staff recruitment

1. Faculty and staff are recruited transparently as per Government norms/rules.
2. Faculty members are recruited by the College Service Commission. The government-approved part time teachers and guest lecturers are recruited by an expert committee which includes a University expert and a subject expert.

#### 6.3.8 Industry Interaction / Collaboration:

Nil.

#### 6.3.9 Admission of Students

- 1) Admission to this College is made strictly according to merit. The entire admission process has been made online. Instructions regarding admission rules and regulations are made available on the College website immediately after the publication of the results of Class XII examination. The documents required for admission, fees structure, eligibility criteria are all mentioned categorically in the College Prospectus, which is handed over to the students at the time of admission.

#### 6.4 Welfare schemes for

Teaching	Group insurance, EPF, Festival Advance.
Non teaching	Group insurance, EPF, Festival Advance..
Students	Free Studentship, Government Scholarships, Award, Prize

6.5 Total corpus fund generated:

Nil

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None

6.11 Activities and support from the Alumni Association

The registration of the Alumni Association is still in process.

6.12 Activities and support from the Parent – Teacher Association

N/A

6.13 Development programmes for support staff

N/A

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Campus is declared as a 'no smoking zone'.
2. A small garden is maintained and plantation of saplings is done for beautification of the campus.
3. Regular testing of drinking water is done by the College Authority.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The entire college building has been repainted and Teachers' Canteen and Toilets have been also renovated.
2. The computer and media laboratory rooms have been improvised and turned into an ICT-enabled room to enable the teachers and students to use audio-visual techniques for better exploration of their subjects.
3. The College library has subscribed to the N-List e-journal consortium of INFLIBNET, which will help the readers get access to enormous e-resources.
4. A portion on the ground floor of the building has been turned into a small garden for the sake of beautification and creation of an eco-friendly environment.
5. The College has already started a Communicative English Class to improve the English communicative skills of the students.
6. Golden Jubilee Committee, formed in the year 2015, has organised cultural events namely *Prabhat Pheri* and an institutional Seminar on *Nationalism-West and East: Tagore in Perspective* to celebrate the completion of fifty years of this college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1.All the 15 departments of the College were provided with individual laptops.
- 2 The decision to renovate the Teachers' Canteen and toilets has been materialised.
- 3.The Seminar Committee of the College initiated efforts to organise a UGC sponsored National Seminar in the college.
4. The college has reopened the Regional Health Home Clinic to cater to the needs of the college students as well as the students belonging to the neighbouring schools and colleges.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Publication of annual departmental Wall Magazines by the students of the different departments of the college.
2. College NSS Units conduct social and health awareness programmes.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- 1.The NSS units of the College maintain a garden in the campus to make it eco-friendly.
- 2.The final year students of the College are taken to environmental cum educational tours to enhance their environment related awareness.
- 3.The final year students are required to submit projects on protection of environment and biodiversity.
4. Campus is declared as a 'no-smoking zone.'

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT / SWOC Analysis)

**SWOT ANALYSIS:**

**STRENGTH:** The chief strength of this Institution is the cohesive spirit of all stakeholders in building the institution and steering it in the right direction. The college has well qualified, sincere and dedicated faculty, motivated and efficient non-teaching staff as well as responsive and meritorious students from diverse socio-economic background. A variety of undergraduate courses are offered by this institution. Effective delivery of curriculum is ensured through regular classes, systematic evaluation and remedial classes for the backward and slow learners. The student support mechanism of the college includes medical check-up, regular physical training, career counselling and financial assistance through Students' Aid-Fund Scheme. The convenient location of the institution with good communication network enables the students from different parts of the city and its suburbs to reach the college on time. The students are exposed to a multi-lingual and multi-cultural environment which enables them to develop as good and tolerant citizens of a diverse India.

**WEAKNESS:** Due to the lack of availability of adequate space the expansion of the college cannot proceed at a desirable pace. The adjacent land is illegally occupied by members of the local community. Due to the institutional policy of maximum access, the college has a high proportion of students from the neighbouring community most of whom happen to be first-generation learners. The students of this community (coming primarily from Urdu/Hindi medium educational institutions) face a genuine difficulty in writing the subject matter in the University prescribed medium i.e. English/ Bengali. So the percentage of success of the students of this college is comparatively low.

**OPPORTUNITIES:** The College has made persistent attempts in the direction of the expansion of the college building through acquisition of the land adjacent to the college with the aim of introducing the science degree course and some other departments.

**THREAT/CHALLENGE:** Poor attendance is a major threat. Since most of the students come from poor economic background, they are often engaged in part-time jobs. Secondly students

#### 8. Plans of institution for next year

1. The Institution plans to open computer science department in the college.
2. The college aims to introduce Honours course in Geography.
3. The College plans to complete the process of Library automation.
4. The College aims to install AC machines in the leading rooms of the college.
5. The Institution is determined to pursue and expedite the negotiation process with the occupants of the land, adjacent to the college building, to facilitate the construction of the Science Block as well as expand the college building.

Name -Dr. Diba Hashmi

Name \_\_\_\_\_

\_\_\_\_\_  
Signature of the Coordinator, IQAC

-----  
Signature of the Chairperson, IQAC

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### **Annexure I**

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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KIDDERPORE COLLEGE

**Annexure II****KIDDERPORE COLLEGE**

## ACADEMIC CALENDAR – 2015-16

JULY 2015	
1 Wed	B.A/B.Sc./B.Com 1 <sup>st</sup> year Admission Work C.U. B.A/B.Sc./B.Com Part-I + Part II Exam/ Invigilation Duty + Other academic work
2 Thrs	Do
3 Fri	Do
4 Sat	Do
5 Sun	-----
6 Mon	Do
7 Tue	Do
8 wed	Do
9 Thrs	Do
10 Fri	Do
11 sat	Do
12 Sun	-----
13 Mon	Do
14 Tue	Do
15 Wed	Do
16 Thrs	Do
17 Fri	Do
18 Sat	Holiday (Rath yatra +Id-ul-fitr)

19 Sun	-----
20 Mon	<p>B.A./B.Sc./B.Com III year H &amp; G classes commence</p> <p>B.A./B.Sc./B.Com 1<sup>st</sup> year Admission Work</p> <p>C.U. B.A./B.Sc./B.Com Part-I + Part II Exam Duty + Other academic work</p>
21 Tue	Class + Exam + Admission Work
22 Wed	Classes suspended from 22 July to 12 Aug due to University Exams + Exam + Admission Work
23 Thrs	Exam + Admission Work
24 Fri	Exam + Admission Work
25 Sat	Exam + Admission Work
26 Sun	-----
27 Mon	Exam + Admission Work
28 Tue	Exam + Admission Work
29 Wed	Exam + Admission Work
30 Thrs	Exam + Admission Work
31 Fri	Exam + Admission Work
AUGUST 2015	
1 sat	
2 sun	----
3 Mon	
4 Tue	
5 Wed	
6 Thr	
7 Fri	
8 Sat	

9 Sun	-----
10 Mon	
11 Tue	
12 wed	
13 Thrs	B.A/B.Sc./B.Com 1 <sup>st</sup> year, 2 <sup>nd</sup> year & 3 <sup>rd</sup> year H & G classes commence
14 Fri	Class
15 Sat	Independence Day
16 Sun	-----
17 Mon	Class
18 Tue	Class
19 Wed	Class
20 Thrs	Class
21 Fri	Class
22 Sat	Class
Sun 23	---
24 Mon	Class
25 Tue	Class
26 Wed	Class
27 Thrs	Class
28 Fri	Class
29 Sat	Class
30 Sun	-----
31 Mon	Class
SEPTEMBER 2015	
1 Tues	

2 Wed	
3 Thrs	
4 Fri	
5 Sat	Holiday(Janmastmi) / Teachers' Day
6 Sun	-----
7 Mon	
8 Tue	
9 Wed	
10 Thrs	
11 Fri	Last date for 1 <sup>st</sup> year Registration without fine
12 Sat	
13 Sun	-----
14 Mon	
15 Tue	
16 Wed	Classes suspended due to College Annual Social and Freshers' Welcome Programme
17 Thrs	
18 Fri	
19 Sat	Class + Rabindra Jayanti Celebration
20 Sun	-----
21 Mon	
22 Tue	
23 Wed	
24 Thrs	
25 Fri	Holiday (Id-uz-zoha)
26 Sat	Holiday (Id-uz-zoha)
27 Sun	----

28 Mon	
-29 Tue	
30 Wed	
OCTOBER 2015	
1 Thrs	Holiday (College Foundation Day- Golden Jubilee Celebration- Prabhat Pheri)
2 Fri	Holiday (Gandhi Jayanti)
3 Sat	College Closed due to College Foundation Day & Golden Jubilee Celebration
4 Sun	-----
5 Mon	
6 Tues	
7 Wed	
8 Thrs	
9 Fri	
10 sat	
11 Sun	-----
12 Mon	Holiday (Mahalaya)
13 Tues	
14 Wed	
15 Thrs	
16 Fri	
17 Sat	
18 Sun	-----
19 Mon	Puja Holiday Begins (From 19/10/15 To 14/11/15)
20 Tues	
21 Wed	

22 Thrs	
23 Fri	
24 Sat	Muharram
25 Sun	-----
26 Mon	
27 Tues	
28 Wed	
29 Thrs	
30 Fri	
31 Sat	
NOVEMBER 2015	
1 Sun	-----
2 Mon	
3 Tue	
4 Wed	
5 Thrs	
6 Fri	
7 Sat	
8 Sun	----
9 Mon	
10 Tue	
11 Wed	
12 Thrs	
13 Fri	
14 Sat	

15 Sun	----
16 Mon	College Reopens After Puja Vacation
17 Tue	Holiday- Chhat Puja
18 Wed	
19 Thrs	
20 Fri	Holiday (Jagaddhatri Puja)
21 Sat	
22 Sun	----
23 Mon	
24 Tues	
25 Wed	Holiday (Guru Nanak Birthday)
26 Thrs	1 <sup>st</sup> yr.+2 <sup>nd</sup> yr.+3 <sup>rd</sup> yr. Mid-Term Test Begins (From 26/11/16 to 1/12/16)
27 Fri	Mid-Term Test
28 Sat	Mid-Term Test
29 Sun	
30 Mon	Mid-Term Test
DECEMBER 2015	
1 Tues	Mid-Term Test
2 Wed	
3 Thrs	
4 Fri	
5 Sat	
6 Sun	
7 Mon	3 <sup>rd</sup> year Mid-term Result
8 Tue	

9 Wed	
10 Thrs	
11 Fri	
12 Sat	
13 Sun	
14 Mon	1 <sup>st</sup> & 2 <sup>nd</sup> year Mid-term Result
15 Tue	
16 Wed	
17 Thrs	
18 Fri	
19 Sat	
20 Sun	
21 Mon	
22 Tue	College Sports Day
23 Wed	Winter Recess begins
24 Thrs	Holiday (Fateha Duaz Duham)
25 Fri	Winter Recess
26 Sat	Do
27 Sun	Do
28 Mon	Do
29 Tue	Do
30 Wed	Do
31 Thrs	
JANUARY 2016	
1 Fri	

2 Sat	College Reopens after Winter Recess
3 Sun	
4 Mon	
5 Tue	
6 Wed	
7 Thrs	3 <sup>rd</sup> year Selection Test begins (From 7/1/16 to 8/1/16)
8 Fri	3 <sup>rd</sup> year Selection Test
9 Sat	
10 Sun	
11 Mon	
12 Tue	Holiday(Swami Vivekananda's Birthday)
13 Wed	
14 Thrs	College Cultural Competition + 3 <sup>rd</sup> Selection Test Result
15 Fri	College Cultural Competition + 3 <sup>rd</sup> Year B.A/B.Sc/B.Com Part III Examination form fill-up starts
16 Sat	
17 Sun	-----
18 Mon	
19 Tue	
20 Wed	
21 Thrs	
22 Fri	Holiday (Fateha yeaz duham)
23 Sat	Holiday (Netaji's birthday)
24 Sun	Holiday (C.U Foundation day)
25 Mon	Holiday- Magotsav
26 Tue	Holiday- Republic Day
27 Wed	

28 Thrs	
29 Fri	
30 Sat	
31 Sun	
FEBRUARY 2016	
1 Mon	
2 Tue	
3 Wed	
4 Thrs	
5 Fri	
6 Sat	
7 Sun	
8 Mon	2 <sup>nd</sup> year Selection Test begins (From 8/2/16 To 12/2/16)
9 Tue	2 <sup>nd</sup> year Selection Test begins
10 Wed	2 <sup>nd</sup> year Selection Test begins
11 Thrs	2 <sup>nd</sup> year Selection Test begins
12 Fri	2 <sup>nd</sup> year Selection Test begins
13 Sat	Saraswati Puja Celebration
14 Sun	Saraswati Puja Celebration
15 Mon	
16 Tue	
17 Wed	
18 Thrs	2 <sup>nd</sup> year selection test result
19 Fri	2 <sup>nd</sup> Year B.A./B.Sc./B.Com Part II Examination form fill up begins
20 Sat	

21 Sun	
22 Mon	
23 Tue	
24 Wed	
25 Thrs	
26 Fri	
27 Sat	
28 Sun	
29 Mon	
MARCH 2016	
1 Tues	C.U. B.Com Part I (H) & (G) CMEC Exam2016
2 Wed	
3 Thrs	
4 Fri	
5 Sat	
6 Sun	
7 Mon	Holiday- Shivratri
8 Tue	
9 Wed	C.U. B.A. Part I (H) & (G)ENGCE Exam 2016
10 Thrs	1 <sup>st</sup> year Selection Test begins (From 10/3/16 To 15/3/16)
11 Fri	1 <sup>st</sup> Year Selection Test
12 Sat	1 <sup>st</sup> Year Selection Test
13 Sun	
14 Mon	1 <sup>st</sup> Year Selection Test
15 Tue	1 <sup>st</sup> Year Selection Test

16 Wed	
17 Thrs	
18 Fri	
19 Sat	
20 Sun	
21 Mon	1 <sup>st</sup> year selection test result
22 Tue	1 <sup>st</sup> year B.A./B.Sc./B.Com Part I Form Fill Up begins
23 Wed	Holiday (Doljatra)
24 Thrs	Holiday (Holi)
25 Fri	Holiday (Good Friday)
26 Sat	Holiday (Easter Saturday)
27 Sun	-----
28 Mon	
29 Tue	
30 Wed	
31 Thrs	
APRIL 2016	
1 Fri	C.U. B.A/B.Sc./B.Com Part III (H) & (G) Exams (From 1/4/16- 25/5/16) - Invigilation Duty + Exam work
2 Sat	
3 Sun	
4 Mon	
5 Tue	
6 Wed	
7 Thrs	
8 Fri	

9 Sat	
10 Sun	
11 Mon	
12 Tue	
13 Wed	Holiday (Chaitra Sankranti)
14 Thrs	Holiday (Bengali New Year)
15 Fri	
16 Sat	
17 Sun	
18 Mon	
19 Tue	College Annual Prize Distribution Programme
20 Wed	
21 Thrs	
22 Fri	
23 Sat	
24 Sun	
25 Mon	
26 Tue	
27 Wed	College Closed from 27 <sup>th</sup> April to 30 <sup>th</sup> April due to Bidhan Sabha Election
28 Thrs	
29 Fri	
30 Sat	
MAY 2015	
1 Sun	May Day
2 Mon	

3 Tue	
4 Wed	
5 Thrs	
6 Fri	
7 Sat	Holiday (Rabindra Jayanti)
8 Sun	
9 Mon	
10 Tue	Golden Jubilee Event- National Seminar on Tagore organised by the College
11 Wed	
12 Thrs	
13 Fri	
14 Sat	
15 May ---30 June	Summer Recess
1 June ---30 June	B.A./B.Sc./B.Com Part II (H) & (G) Exams ( From 2/6/16 To 30/6/16) – Exam work + Invigilation Duty

### **Annexure III**

#### **Any Two Best Practices**

**Best Practice I -** Sustained emphasis on the annual publication of Wall Magazine by the students of each department.

#### **➤ Goals :**

The College encourages the students of all the sixteen departments to publish annual wall magazine with the following objectives –

- To explore and bring to light the talent potential of each student and to provide an ambience for creative expression.

- To promote awareness among the students about the contemporary burning issues of social, political and economic relevance.
- To expose the students to new ideas for future research and development.
- To develop reading, writing and analytical skills.

#### ➤ **The Context :**

The vision of our College has been *Tamoso Ma Jotirgamaya* which articulates the College dedication to wisdom. Ignorance like darkness obscures the understanding. Just as the remedy for darkness is light, the only remedy for ignorance is knowledge. With this objective in mind, every effort has been made by our College to tap the hidden potential in the students and inculcate good reading and writing habits. With this objective in mind, the College encourages the students of every department to choose any issue of contemporary relevance, extensively read the materials related to this issue and prepare a write – up, attaching related pictures which is then put up on the walls of the corridors as wall magazines.

#### ➤ **The Practice :**

- The students of every department choose a particular issue which is of contemporary relevance in politics, society, economy and discuss the issue with the teachers of the respective departments. For example in 2015: (1) the students of the English department chose to prepare wall magazine on the 19<sup>th</sup> century English Novelists; (2) the students of Bengali department chose to work on the short stories of Upendrakishore Roychowdhury; (3) The students of Urdu department selected the topic “Origin of Urdu language in India”; (4) Those of the department of Political Science selected the issue of “The International Refugee Crisis”; (5) Those of Commerce department decided to work on “The Formation of companies under the Companies Act, 2013”, and so on.
- After selecting their topic, they consult the teachers of their departments, who provide them with a list of references to go through and prepare the write – up.
- After preparing their writing material they once again come up to the respective teacher who goes through their written article and suggests necessary amendments required.
- The College provides a certain sum of money for purchasing the required stationeries needed for preparing the wall magazine.
- On the day of final preparation of the wall magazine, the teacher closely supervises the work of the students to enable them to put up a brilliant presentation.
- Finally, after the wall magazine is ready, it is put up in the cages earmarked for respective departments on the walls of the corridor of the first floor, adjacent to the Teachers’ reading room and the Principal’s Chamber.
- A photograph of the teacher along with the students putting up the wall magazine is taken and enclosed in the College prospectus.
- The teacher also arranges some refreshment for the students as a mark of recognition of their dedicated and sincere efforts.

#### ➤ **Evidence of Success :**

The success is reflected in the sincere efforts made by the students to prepare their departmental wall magazines as well as the genuinely intelligent and thought provoking write – ups with the appropriately chosen pictures which attract the attention of all.

#### ➤ **Problems encountered and resources required.**

The most significant problem encountered in this regard is the declining reading habit of the students, their apathy towards reading newspapers, editorials in the newspapers and growing inclination towards internet. While enabling the students to prepare their wall magazines, it has been found that they prefer to consult ready materials available on the internet, rather than preparing notes after rigorously going through the articles published in renowned journals and periodicals. Moreover, since majority of the

students hail from Urdu and Hindi medium schooling background, they fail to comprehend the articles from well – read books and journals. So in most of the cases the teachers have to come to their rescue by making them understand the materials available in the books, journals and English newspapers. Sometimes the teachers also have to provide them with simplified versions of the reading materials. More financial resources are required to replace the cages of some of the departments for the display of wall magazines. The old and shabby ones immediately need to be replaced by new ones.

### **Title of the Practice : Extension Activities of Social Relevance.**

**1> Goal:** The aim of the practice is to inspire and motivate young learners towards ideals of social welfare service, philanthropy, and the task of man – making. The aim of this College is not just to impart curriculum – based training but to sensitize the students towards the moral responsibility to address the contemporary socio – economic problems which continue to imperil our society and the nation.

**2> The Context :** The student – clientele of this College comprises of a cross – section of the city’s cosmopolitan population and a significant section of the students belong to the less privileged groups. Keeping these twin factors in mind, the extension activities of the College are designed so as to fulfill the following objectives –

- 1) To sufficiently address the poverty – related issues, most notably child labour, illiteracy, lack of consciousness regarding personal and community hygiene of urban slums especially of neighbourhood community.
- 2) To spread consciousness among the students about women’s rights, sensitize them towards the need to resist gender – oriented inequalities and vulnerabilities and prevent all forms of atrocities against women.
- 3) To carry out persistent campaigns against social evils like use of alcohol, drugs and tobacco which imperil our society and cause life-threatening diseases like cancer etc.
- 4) **The Practice :** There are two NSS units in the College – one for boys and another for girls to promote awareness among the students about the relevant contemporary socio – economic issues. There is also the Women’s Forum to undertake extension and outreach programmes. The NSS units as well as the Women’s Forum hold meetings convened by the programme officers and the Women’s Forum Convener, chaired by the Principal / Teacher – In – Charge and attended by the members of both the sub-committees. For organizing these extension programmes, the NSS units as well as the Women’s Forum take the assistance of NGO ‘SWAYAM’. In the session 2015-16 the following programmes were conducted by the NSS units of the college:
  - The NSS Units I and II of the College organized a *Sit and Draw Competition* for the local slum children and a *free Health check-up camp* for the downtrodden and the underprivileged people on 23.07.15 in the college premises.
  - They organized a Cancer Awareness Programme in collaboration with K.K Memorial Cancer Research Institute in the College. Dr Ramdas Chatterjee the eminent Cancer specialist delivered an audio-visual lecture on 2.02.2016 to raise consciousness regarding the disease.
  - Again in the same year the NSS units organized an awareness programme entitled *Save The Girl Child* to create consciousness regarding the rights of the girl children on 16.02.2016.

The Women’s Forum also organizes programmes from time to time to arouse consciousness regarding Women’s rights.

- On the sixth day of December, every year the Women’s Forum organizes an awareness programme regarding communal harmony and women’s rights. On 06.12.2015 the Women’s Forum organized a workshop on the theme “Communal Riots and their adverse impact on the safety and security of women” in collaboration with the NGO ‘SWAYAM’.

5) On 27.09.2015 Women’s Forum organized an awareness programme concerning the issue *Consumption of Alcohol By men and its Evil Impact on Women*.in collaboration with the NGO SWAYAM.

6) **Evidence of Success :** There is a noticeable change in the outlook of the girl students. They now appear to be more involved in the extension activities related to the upliftment and betterment of the position of women in the society. The students who regularly participate in the NSS activities seem to have become more responsive towards the contemporary socio – economic problems which intend to harm our society. Moreover the efforts made by the NSS units and the Women’s Forum have enabled the students of this College to tackle their emotional and family related problems more rationally than before and rise above these problems to carve out their individual identity.

7) **Problems encountered and Resources required –**

- i) The problems encountered are as follow –
  - a) Scarcity of financial resources and adequate time due to academic schedule create obstacles in the path of wide ranging and comprehensive social welfare services.
  - b) There is infrastructural constraint involved in organizing large scale in-house programmes to address larger audience groups as part of extension programmes.
- ii) The resources required are as follow –
  - a) Allotment of special financial grant for expanding the ambit of activities rendered.
  - b) There is a need to further activate institutional collaboration with other Colleges / civic bodies, welfare groups etc. for enhancing the NSS and Women’s Forum related activities.