

KIDDERPORE COLLEGE
AQAR FOR ACADEMIC YEAR 2022-23

6.2 – Strategy Development and Deployment

6.2.1 - The institutional strategic/ perspective plan is effectively deployed

ADMINISTRATIVE SET UP

The Organization Structure

<https://kidderporecollege.in/wp-content/uploads/2024/04/oranogram.pdf>

A. The Governing Body

It is the highest decision-making body for college administration as per The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

Link:

The Governing Body of the College consists of the following members, namely:

- (i) the President, who is a person interested in education,
- (ii) the Principal, who acts as the ex-officio Secretary to the Governing Body;
- (iii) three whole time regular teachers
- (iv) one non-teaching employee
- (v) two persons nominated by the State Government
- (vi) one person to be nominated by the West Bengal State Council of Higher Education
- (vii) two persons nominated by the affiliating University
- (viii) one student member representing students' forum

B. Principal, the head of the institution is responsible for administrative and academic activities. Principal is empowered and responsible to implement the policies and decisions of the statutory bodies, management and higher bodies.

C. IQAC: The internal quality assurance mechanism of the institution may be called “Internal Quality Assurance Cell (IQAC)”. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

D. The Bursar is the financial administrator. Bursar collaborates with the authority in the

management of office, finance and expenditures. In the role of Bursar, he/she will be reporting directly to the Principal of the college and perhaps have lines of communication with Governing Body of the college.

- E. **The Teachers' Council** plays a pivotal role in resolving issues related to academics. It is a statutory body consisting of all full-time teachers.
- F. **Role of Librarian:** The Librarians supervise and maintain the upkeep of the library and upgrade its academic resources and facilities.
- G. **Role of Nominated Students' Forum:** The Students' Forum addresses student related issues and organizes extracurricular activities in collaboration with NSS, NCC and other committees. Class representatives play important role in important events of the college like Freshers' Welcome, College Social, Sports and other welfare activities.



Principal
Kidderpore College

Principal's Signature